

DANBURY BOARD OF EDUCATION MEETING
WEDNESDAY, MAY 13, 2020- 6:00 PM
VIRTUAL MEETING VIA ZOOM
LIVE STREAM

<https://youtu.be/dpuYkSTNYP0>

PLEDGE OF ALLEGIANCE

The Chairperson, G. Cooper, called the meeting to order at 6:02 pm and those assembled recited the Pledge of Allegiance.

ROLL CALL

Present: Joseph Britton, Rachel Chaleski, Kate Conetta, Gladys Cooper, Joseph DaSilva, Richard Jannelli, Albert Russo, Amy Spallino, Loren Daly, Kathleen Molinaro, Kathryn Hodgdon

Absent: n/a

Also Present: Dr. Pascarella, Courtney Leborious, Kelly Truchsess, Kim Thompson, Kevin Walston, Kara Casimiro

RECOGNITIONS

EXHIBIT

- CABE Student Leadership Awards 20-46 (pg.4)
 - Broadview Middle School - Principal Thomas gave a brief overview of why Jeyla Lantigua and Mikayla Murphy have been awarded the CABE Award.
 - Rogers Park Middle School - Principal Zaleta gave a brief overview of why Yandiel Adames and Crismery Nunez have been awarded the CABE Award.
 - Westside Middle School - Principal LaBanca gave a brief overview of why Kenneth Salem and Maria Eduarda-Sousa have been awarded the CABE Award.
 - Danbury High School - Principal Donovan gave a brief overview of why Larissa Almeida Costa and Aidan Louis Byrne have been awarded the CABE Award.
 - Alternative Center For Excellence - Principal Webber gave a brief overview of why Tamara Souza and Amal El-Mogharbel have been awarded the CABE Award.

- New Assistant Principals
 - Jennifer Blue, Westside Middle School
 - Dr. Pascarella stated that this is J. Blue's second year at Danbury Public Schools, currently the Interim Assistant Principal at Westside Middle School Academy. Had worked with DPS as a Language Arts Specialist. During that time she demonstrated great knowledge for diagnosis and intervention acceleration of students. Prior to that she was the Interim Principal at the Thirman Milner school in Hartford. J. Blue was also the Assistant Principal of Curriculum Instruction for Literacy for the Hartford Public Schools. She worked as an instructional leader which has led her into the position she has now and has been a resource to WSMSA and to the district.

- Dr. LaBanca stated that it is wonderful to have J. Blue as the official Assistant Principal at WSMSA. She comes to us with such a wealth of knowledge. Great compliment to Dr. LaBanca’s skill set in terms of instructional sharing. She manages the Humanities Departments while Dr. LaBanca manages the STEM Departments. The work they do together, especially around helping student’s accelerate their learning sets, is such a great strength. J. Blue has made positive relationships with students and parents. She is a welcome part to the Westside family and Dr. LaBanca looks forward to many years of working with her.
- J. Blue thanked the district for the opportunity. She stated that she enjoys her job so much at WSMSA. It is a wonderful community and feels fortunate to be working there.
- Shelly Rinaldi, Broadview Middle School
 - Dr. Pascarella stated that S. Rinaldo currently serves as the Interim Assistant Principal and BVMS. She has been responsible for evaluations, collaboration curriculum and facilitating professional development. Prior to that she worked in DPS in the area of the Literacy and ELA curriculum. She personally created the intervention program and maintained it. She was giving the district a lot of information for making decisions for youngsters so that they would be placed in the right programs and get the assistance that they needed.
 - Dr. Thomas stated that S. Rinaldi is just well rounded. Every principal looks for someone who can fill an area of weakness. Her strength in intervention and being able to look at students at different angles is something that will definitely be needed at BVMS. She has a great disposition and nothing seems to phase her. Dr. Thomas is excited to have two amazing Assistant Principal’s that will make the team extremely strong.

PUBLIC PARTICIPATION

- n/a

CONSENT CALENDAR

MOTION: K. Conetta moved, seconded by A. Russo that the Board of Education approves the items on the Consent Calendar, Exhibit 20-47 through Exhibit 20-49, as recommended:

MINUTES

4/22/20 Regular Board Meeting _____	20-47 (pg.9)
4/29/20 Policy Committee _____	20-48 (pg.23)
5/8/20 Sites and Facilities Committee _____	20-49 (pg.24)

Motion passed at 6:30 pm

EMPLOYEE REPRESENTATIVE

- Erin Daly spoke on behalf of NEA.
 - The DPS teachers continue to show commitment to the community through volunteerism, generosity and outreach. The NEA was not able to use money for their union sponsored events this year such as the teacher celebration dinner and retirement dinners. NEA members took a vote and donated \$5000 to the community to combat food insecurity. \$1,000 was donated to the CT Food Bank, \$1,000 to the Daily Bread Food Pantry, \$1,000 to the New American Dream Foundation and \$2,000 to the Broadview Pantry. E. Daly gave a shout out to the group of BVMS teachers working with this pantry. They knew that they had families that really needed some support. They are feeding approximately 35 families on a weekly basis. They are an army of teachers from several schools that are shopping and collecting Amazon food orders that the community has donated. They deliver these packages to student's homes on a weekly basis. One of the paraprofessionals at BVMS, Laura Halas, played a huge role by donating the greenhouse at Halas Farms. The greenhouse became a storage, packaging and distribution spot where volunteers were able to safely package items and prepare them for distribution.
 - Teachers are becoming increasingly proficient with their new technologies. Taking risks apply all the new tools and strategies that they have learned to make sure that their students are getting the benefit of good quality instruction. Teachers are improving their engagement strategies and are now beginning live meetings with their students. Doing this on a weekly basis will make sure that they are connecting with their students and improving the social emotional learning process. Live meetings are serving as a really positive step forward in the distance learning plan.
 - Commissioner Cardona recently stated that the return to normalcy will have to be a marathon and not a sprint. He also stated that it will not look like anything we are used to. E. Daly asked the Board not to fall victim to pressure to rush to return to school without a thoughtfully put together plan that makes sure that safety is the focus of our employees and our students. There will be a lot of push from outside sources, community members and a statewide push to move forward when we are not quite ready. Can't have quality instruction if we are not healthy. E. Daly requested that there are other teachers involved in the reentry team and have a voice in putting the opening plan together. Important to tap into the ideas and experiences of our staff members. The state union has a set of guidelines that they will be emphasizing for the going back to school process. This includes comprehensive testing for staff members and possible students as well, contact tracing and tracking of the virus, requirement for making sure that everyone who goes back to school has district provided PPEs and a district protocol for cleaning and disinfecting and that the district has the funding to continue to do that.
 - Teachers are voicing that we need to get better as a district on how we are reaching out to families to make sure students are engaged. There are some students who we have not been able to reach or to get them on board with Distance Learning. Currently teachers are making the predominance of all the phone calls to parents. The secondary layer would be School Counselors and PPS

staff. Moving forward, we will need to utilize all employees to reach out to students. Teachers shouldn't be the only ones doing the heavy lifting with parent communication.

- E. Daly asked the Board to continue to support teachers by making sure that they have the resources and financial support to continue to make all of this happen. As a district, we know that we are always short changed in Danbury. Now, more than ever, we need to increase our educational funding. Last September, ranking 169th was an absolute disgrace. That disgrace has turned into an emergency. We can't afford to fall further behind than we already are. We have to make sure that funding is a priority to ensure that our students aren't short changed and they get all resources that they need.
- E. Daly thanked Dr. Pascarella for his leadership. She is encouraged by the current communication and relationship that he has been fostered throughout this process. The dialog of weekly meetings and communication has been super with administration.

STUDENT REPRESENTATIVES

- DHS Representatives: Larissa Costa, Rebecca D'Ostilio
 - The National Honor Society and Peer Leadership came together to create an activity for Teacher Appreciation Week in which teachers from all departments received thoughtful emails from their students thanking them for all they do.
 - This week began our AP testing at DHS. We will keep the district updated with how the virtual testing goes!
 - This week, Danbury High School has also started a new schedule in order to ensure students have enough time to submit their work.
 - The DHS PTO is hosting a Junior Prom picture submission for the class of 2021.
 - The BOG and the Senior Class Officers are hosting a prom picture submission for the senior class, which will highlight their outfits in a fun video.
 - The graduation plan is still pending for the class of 2020.
 - As the year comes to an end, the Senior Class Officers have created an Instagram to show some of our graduates' future schools and plans.
- ACE Representative: Tamara Souza
 - ACE staff created a Google Classroom called ACE Strong in an effort to connect all students and build community. In this class, staff have created fun activities, video messages to students and resources for supporting each other during this difficult time.
 - ACE staff has recognized student achievements through the use of Flipgrid that allows staff to publicly appreciate students. These Flipgrids can be viewed within the ACE Strong class as well as on the ACE website.
 - D. Esposito and K. Trocoloca have launched the ACE Renaissance Fair for all World Studies and English 1 students and will run all week. The fair involves virtual field trips to the Globe Theater, interactive learning activities, trivia games and prizes for students. The fair was created in an effort to engage students and to learn together.
 - Plans for celebrating the graduating students are underway and will be shared soon.

PRESENTATION

- Dr. Pascarella stated that he is still waiting for Commissioner Cardona to give guidelines on commencement.
- D. Donovan stated that he is trying to push the envelope every way they can. He has listened to ideas from the class officers and BOG, had a Zoom meeting with the class of 2020 and held a Principal's breakfast. Trying to communicate ideas but not the plan because they are not sure if the plan will be successful. Mr. Donovan has been in conversations with the police department and with Mayor Boughton. They were very receptive in trying to give the class of 2020 everything that they can get because they were so short changed on some of the best parts of high school.
- They are looking at two major events for the Seniors right now. One of them is the distribution of cap and gowns as well as yearbooks. They are trying to figure out the dates of when to hand these out because yearbook production and cap and gown productions were not considered essential so those companies shut down. They are doing the best that they can to get these items to DHS as quickly as possible. Graduation being on June 12th is actually a week or so earlier than normal so that also poses a challenge for time. Looking at cap and gown distribution to be a parade style with staff socially distanced. Car will pull up and staff will put a cap, gown and yearbook in the car.
- Hoping to have an in-person event for graduation so students will be able to wear the cap and gowns, hear their name called and walk across the stage. Will have families present in a designated area to take pictures and such. Designate times for students to come based on the alphabet. Problem is there are 772 students slated to graduate this year. If each student takes two minutes up on stage, that's 25 hours of a graduation ceremony. Thinking of breaking it down over three days. This way they can have that moment of walking across the stage.
- D. Donovan invited any board member that wants to attend.
- Working hard at what can be done. A million ideas out there, but those ideas don't fit DHS. It would be different if there were 200 graduating Seniors.
- Thanked PTO members for coordinating the yard signs. They sold around 350 yard signs, many of which were donated by the community. Families will be able to pick up their yard signs on 5/16/2020.
- D. Donovan hasn't made anything official yet because of the possibility of having to retract any of it. Waiting for solid go ahead from the commissioner and then will make an official announcement. If it works out, the commencement ceremonies will be held on 6/10/2020, 6/11/2020 and 6/12/2020 during the day.
- Dr. Pascarella stated that guidelines will supposedly be released on 5/15/2020.
- Students have expressed they don't want a virtual ceremony. They want the inperson cap and gown ceremony.
- J. Webber is putting a plan together for ACE but not releasing it until there are definite guidelines. Doesn't want to get kids' hopes up for a certain type of event and then take that away from them. Looking at a hybrid of some kind of in person event following the state guidelines, including speeches from students and school counselors. Will announce the plan once it is shown as falling along the state guidelines. Waiting on delivery of personalized flags for students.

- K. Walston Stated that the middle schools are trying to pull off a meaningful exercise for 8th graders moving up. Excited to announce that they will hold a virtual platform on 6/11/2020 at night.

ACTION ITEMS

A. Education Specifications for Ellsworth Street School Annex

MOTION: K. Conetta moved, seconded by K. Molinaro that the Board of Education approve the Education Specifications for the Ellsworth Street School Annex, as recommended by the Sites and Facilities Committee in accordance with 20-50 (pg.25)

R. Jannelli asked what the security is like with visitors entering the building. Is there a separation of classrooms on the second floor? Antonio Iadarola stated that there is a security office as a major checkpoint. As it is designed right now, it is a holding block and no one will be able to get past the security office unless allowed. A. Iadarola is confident that visitors will not be able to wander around the building.

Motion passed at 7:05 pm

B. Policy 6114.8 -Emergencies and Preparedness

MOTION: R. Chaleski moved, seconded by J. DaSilva that the Board of Education accept for first reading Policy 6114.8 - Emergencies and Preparedness, as accepted by the Policy Committee. _____ 20-51 (pg.43)

R. Jannelli asked if he could send questions to the Policy Committee regarding the first reading. Dr. Pascarella stated that any questions can be brought to his office and he will share them with the committee. R. Jannelli stated he will direct his questions to the Chair, Dr. Pascarella and the Policy Committee.

K. Conetta asked if a Policy Committee meeting is scheduled before the next Board Meeting to which R. Chaleski stated that there was not one schedule. Dr. Pascarella stated if we came back a second time and there were a lot of questions the Board would ask to modify and it would be brought back again before the Board. K. Thompson stated that according to the bylaws there has to be a first reading. There can be any amendments or revisions placed on the Board Meeting Agenda. Policies will be adopted or amended after the second reading of the policy. It does not say anything about them having to be consecutive meetings. Amendments can be discussed at next meeting when reviewing for the second time. Board bylaw requires two readings.

K. Walston stated that if necessary, they can have another Policy Committee meeting before the next Board meeting.

Motion passed at 7:13 pm

C. Policy 2131.1 - Appointment of Designee for Superintendent

MOTION: K. Conetta moved, seconded by J. Britton that the Board of Education accept for first Reading Policy 2131.1 - Appointment of Designee for Superintendent,

as accepted by the Policy Committee. _____ 20-52 (pg.47)

Motion passed at 7:14 pm

D. Board of Education Bylaw 9321- Time, Place and Notice of Meetings

MOTION: R. Chaleski moved, seconded by J. DaSilva that the Board of Education accept for first Reading Board of Education Bylaw 9321 - Time, Place and Notice of Meetings, as accepted by the Policy Committee. _____ 20-53 (pg.48)

R. Chaleski asked that the Policy Committee discuss this further. K. Thompson stated that this policy is about going electronic in a crisis. K. Thompson shares the opinion of CABE that it should be with some reluctance going to a completely virtual meeting setting for people who can not come to the Board meeting. The reason is partly because Boards are eager to have active elected Board of Ed participants. If there is a way to hold virtual meetings, outside of a crisis, the concern always has been that people would just call in for the meetings. In an effort to recognize that, CABE put in an alternate policy which stated that if there was a reason to go virtual, you would ask the Board Chair for an exception. Example would be if someone was in ill health and they couldn't come to the meeting.

K. Thompson's feedback is that the first one gives her some discomfort. The alternative isn't awful and may be useful to the Board. If the Board ever found themselves in that situation, you also could leave the attendance policy as it is and vote in an exception for an emergency circumstance. Really a conversation for the Board members to have on how they feel about people physically coming to the meetings or if Board members want this alternative. What the Board is doing now with virtual meetings is a slightly different situation because there is a Governor's order that changes the rules of engagement.

J. DaSilva asked K. Thompson about the line about not using executive session in

electronic form. He is concerned because we have already done that. K. Thompson stated that she is not concerned because we are operating under the Governor's Executive Order.

R. Jannelli made the point of former members who have not been able to attend meetings due to illness or traveling. Also not having to cancel future meetings due to snow storms or other weather related events.

K. Walston stated that with the current first reading of this policy, the Board authorizes the Board Chair to allow other individual Board members to participate electronically. The Policy Committee would like to review this policy further.

Motion passed at 7:23 pm

SUPERINTENDENT'S REPORT

- Closure of Academic School Year
 - School buildings are closed for the remainder of the school year.
 - Still waiting for definitive information from the commissioner.
 - Working on how to get students access to their lockers and pick up any belongings.
 - Working with the health department to make sure all are safe.
- Summer School
 - K. Casimiro stated that they struggled greatly with thinking through some of the aspects of learning virtually, particularly for the younger ones who are finding this challenging.
 - Virtual summer school for K-8 and 9-12.
 - Reached out recently to teachers to gauge interest of who would like to teach summer school in the virtual environment.
 - Interactive work for all students, suggesting that all kids continue to use the Virtual Learning platform. Practice will be suggested for the summer for all students to maintain and keep up with work, especially to help mitigate some of the Spring loss that we are expecting.
 - Will report back to the Board once we get a handle on how much staff will be needed.
 - K. Truchsess stated that SPED summer school will also be virtual.
 - If there is an ability to bring in a small group of students, they will do so.
 - 330 SPED students for summer school, ages 3 to 21 years old.
- Grading Update
 - Thoughtful and collaborative in discussing grading policy that is equitable and fair for all students.
 - K-5 will issue narrative report cards for students where teachers can accurately describe a student's level of participation, performance and engagement along with suggested continued work over the summer. Those will come out later in June.
 - Standards of numerics will be n/a, will be informative.
 - High school is adapting a default pass/fail system. In this environment students will still be asked to complete work up until the last day of school. Teachers will continue to assess and provide feedback. Traditional numbers students are accustomed to with rubrics. At the end of that process, it will be converted to pass/fail or incomplete.
 - Expect students to largely opt for this particular pass/fail system
 - Providing students with the opportunity to opt in to receive numerical grades for their coursework, if they want numerics to feed into GPA for the year. Will offer both systems for students.
 - A lot of details that the high school is still working out but the main goal is do no harm policy for students.
 - Once finalized, will be presented to the Board for last review and recommendations and then will communicate out to students and families.

- Middle schools will also have pass/fail. Opportunity to hand in work right up until the last day of school.
- Will continue to receive their numerical grades that they are accustomed to. Those grades will be converted to distance learning pass/fail. Expecting the majority of students to not be harmed in this policy being considered.
- CIAC requires a minimum of four classes with at least a 70. Need to make sure our policy does not conflict with NCAA and CIAC policies. Will work with K. Walston to get that information.
- Will have all of this typed up and writtens as soon as final details are finished for Board review.
- Chromebook Distribution
 - G. Jasmine stated that Chromebook distribution is continuing and will continue to do so until all students have received a device or students stop requesting devices.
 - Moved to a model of distribution to coincide with food distribution. Monday, Wednesday and Friday at each food site. Parents can sign up on their school website and select which school they will pick up the device.
 - Close to 6000 devices distributed. Averaging 70 devices a day.
 - Windows 10 machines received for grades 9-12 students.
 - Tech team is attending state training to set those up and getting ready to roll out for the fall.
 - Students will keep chromebooks over the summer. Working on a plan to collect devices from students that are moving away or graduating. In the process of coming up with the dates for chromebook returns.
 - G. Cooper asked what the district will do about chromebooks that students didn't hand back in. G. Jasmine stated that the chromebooks are tracked by GPS and the techs can also remotely control devices. If students fail to return chromebooks to the district, techs will lock and shut down the device. Won't be of any use, can't be unlocked anywhere.
- Danbury Teachers Deliver on Their Promise To Students
 - Our teachers, staff and admins have passion for the work that they do. This is just not their job, it's their life's work.
 - This is a great example of reaching out to families and making sure students are taken care of.
 - Dr. Pascarella also thanked L. Daly and Texas Roadhouse for their help with the staff breakfast and student lunches.
- Budget Update
 - The district will try and braid the money together from the city, Alliance funds, and the Care Act.
 - C. Leborious stated that these are challenging economic times. City has agreed to add \$1.25 million to the budget. This is the face budget we had when we started the school year 2019-2020.
 - Doesn't include the \$1.273 one time that they added.
 - Between the Alliance money and the city money, it's not getting us the full ask. Will need to look at some modifications.

- City funds are \$1.25 million. We are expecting to get about \$2.24 million from Cares funding which is the federal emergency, one time money. That money will need to be spent by September of next school year. It is for technology enhancements that we have done and will continue to do to meet the needs of students next year as we roll out the model for students to safely return to school.
- \$2.7 million in new Alliance funds.
- Additional carryover fund. State is allowing us to carry over unspent grant money from this school year as a result of Covid closure.
- This will be a challenge.
- So a total of about \$6 million. Will have to address as we develop next year's budget.
- Carry forward is 4.4% but the actual city add is about 9.3%.
- Tighten our belts next year but we do have some additional supplemental funding that will get us ready to return safely to school and to address some of the distance learning curriculum needs that we continue to have.
- We have fund balances and have asked Mayor Boughton to create an account for carryover that will apply to next year's operation budget. These one time infusions are somewhat difficult because next year you have to make up for that and the other.
- Three areas that can be pretty explosive in our budget are insurance, technology and SPED. Particularly insurance right now. We are saving half as much at the money but when we open up, people will be going back to their doctor's so that may just balloon on us. Discussed opening those accounts up and placing money into it. We do have to ask the City Council for these fund balances and savings.
- \$550,000 from Matrix funding. It looks likely that we will get that funding next year and that can be used to offset the Granville lease.
- The City has also agreed to give us a one time appropriation. That requires approval from the Board of Finance. This is a possibility for strategy as well.
- Dr. Pascarella stated we will hold off on filling any positions that are not needed.
- Typically, the district has 25 retirees at this point in the school year. Currently have eight retirement positions so that impacts us as well.
- R. Jannelli said he was confused with the terminology. Last year we had two budgets. An operational budget where we asked for \$11 million and an Alliance budget that we increased by \$2.7 million. So \$13 to \$14 million dollars collectively. If we are just getting \$6 to \$7 million dollars compared to the ask of \$13 to \$14 million, the picture doesn't seem to be very rosey.
- Of the \$11 million that we have with \$1.2 mil from the City and maybe another \$2.2 from Care funding, that is a huge shortfall.
- Dr. Pascarella stated that we are looking at fund balances to go towards and mitigate that amount. For instance when we end July 1, 2020 whatever money hasn't been used, he will ask the City for those balances to be rolled over.
- C. Leborious stated that fund balance is the City side, operating budget. Carry over is relating to grants which is a one time occurrence that the state is allowing.
- R. Jannelli said that at the last Board meeting, \$450,000 was brought up. How did it go from \$450,000 to \$2.5 million? Courtney said that each month we are

- finding a little more than \$1 million better than what our budget was in health insurance during the Covid closure. It is huge and we didn't predict it.
- R. Jannelli asked when the Finance Committee can meet to discuss? Dr. Pascarella stated that we are about four weeks behind because we haven't had a definite number. Dr. Pascarella will set a meeting up with C. Leborious to be able to have information at the next Board meeting. Meeting date was tentatively set for 5/21/2020.
 - J. DaSilva stated that the district asked for a \$9.95 million increase. We are getting \$1.2 million. That is only slightly more than 10% of what we asked for. What we are getting doesn't even hold us harmless for carrying on what we were doing this school year. This is a budget cut by the City of Danbury.
 - C. Leborious stated that we have been talking to the city in awareness that they will work with the district and they're hopeful to work with us to make sure we have what we need next year.
 - J. DaSilva stated that the fund balance savings is money we stumbled on because of what happened this year. Cares funding is money that was legislated by congress. The City of Danbury is giving us less money than it would take to operate our schools at a bare minimum and carry out this year's activities, by a significant number.
 - R. Jannelli said that in September of 2019, Dr. Pascarella asked for a special appropriation of \$1.2 million because of the increase that we had in enrollment. The \$1.2 million allocation that we just received basically covers only that, there is no increase.
 - J. DaSilva inquired about the Matrix money and that we should be able to use it next school year. That was part of our budget for this year (19-20). Did that money not come in this school year?
 - C. Leborious stated that the money did come in, it came in as an appropriation. The City may or may not have received that revenue but the district was able to use those funds. Dr. Pascarella stated we should get that money again this coming school year.

DISCUSSION

- Re-Entry Plan Update
 - Dr. Pascarella stated that we do have a Reentry Committee. It is a core committee and will expand in reaching out to other members.
 - K. Walston stated there will be a need to drill down further into the organization to make sure we have feedback from representative departments.
 - Security and Safety Committee meeting to be held on 5/14/2020 with Chief of Police, Fire Chief, person in charge of Department of Health, Kathy O'Dowd and district representatives including administration and teacher union representatives.
 - This first level group is to get feedback from experts in the field to give guidance on what we can and can not do right now. Clarification on guidance for bringing kids into school and teachers to school on a modified basis.
 - We need to make sure we understand it is clear and what the questions are and things we need to answer as a district.

- Right now we don't have representation to inform what an elementary schedule or high school schedule could look like so we recognize that those representatives will need to be at the table.
- We will need protocols to address instruments that none of us have the expertise to speak to.
- Last meeting was held on 4/30/2020. All of the notes at that meeting were question marks. Speaks to the uncharted waters we are getting into.
- In preparation for tomorrow's meeting, put together a draft plan in response to all of the feedback.
- Guidance is coming back nationally. White House has a blueprint for reopening schools. Other states and a handful of districts have released their plans as well. All of those plans have informed ours.
- Rest of the plan really talks about safety and we will take every precaution to make sure staff and kids are safe.
- Number of options out there from a staggered schedule to an A/B schedule to some type of hybrid schedule. We will be exploring all of those schedules.
- No matter what we do, we will not have students and staff back in school without all of the appropriate safety precautions in place which is why we have experts in the room to help land on the appropriate mitigation strategies.
- There will be 20+ people on the call for the 5/14/2020 meeting. There will be breakout sessions with those people in the group and get feedback on the plan.
- Anticipating considerable adjustments to the current draft plan.
- Feels comfortable and confident that over the next few months, we will have something that the community feels good about sending their children back to school.
- Dr. Pascarella stated that the district started ordering supplies for next year about 3-4 weeks. No way have we ordered enough if we have to provide everyone with PPEs.

BOARD CHAIRPERSON'S REPORT

- G. Cooper stated that the Superintendent Evaluation Committee met on 5/11/2020 to discuss the annual evaluation process. Given the challenges presented by the current pandemic, the committee determined that this year it would be most appropriate to use the CAFE Superintendent Evaluation form. Also to narrow the focus to four areas that are set forth in the Superintendent Goals:
 - Families, school and community partnership
 - Planning or growth
 - Accountability and organizational learning
 - College and career readiness for all students
- Committee decided to recommend a narrative this year. Will use part of the form and make it into a narrative into those four areas.
- Any Board members who do not have the Superintendent Evaluation Form were asked to let G. Cooper know.

ADJOURNMENT

G. Cooper moved, seconded by K. Molinaro that the Board of Education adjourn its Meeting of May 13, 2020 and the meeting was adjourned at 8:13 pm.

Kathleen Molinaro, Secretary

(Meeting was videotaped)