

**DANBURY BOARD OF EDUCATION  
SITES & FACILITIES COMMITTEE MEETING MINUTES  
OCTOBER 24, 2018**

Present: Rachel Chaleski, Gladys Cooper, Fred Karrat, Kathleen Molinaro, Farley Santos

Also Present: Richard Jannelli , Emanuela Palmares, Amy Spallino, Dr. Sal Pascarella, Kevin Walston, Joe Martino, Kim Thompson, Kelly Truchsess, Dr. Kara Casimiro, Dr. Anne Mead, Richard Jalbert

The Chair of the Sites & Facilities Committee, K. Molinaro, called the meeting to order at 5:50 p.m. and turned it over to J. Martino who reviewed the Space Utilization Analysis completed by Savin Engineers in June 2007. Friar and Associates has been engaged to work to provide a new space utilization study.

G. Cooper moved, seconded by R. Chaleski, to enter into Executive Session, to which all board and cabinet members were invited. Motion carried at 5:56 p.m.

G. Cooper moved, seconded by F. Santos, to return to Public Session. Motion carried at 6:01 p.m.

R. Jalbert updated members on work that was done over the summer through the Small Improvement Grant. At ACE, a secure vestibule was installed in the front entrance and stair treads were replaced. At DHS, a SPED classroom was built and tennis courts were replaced. The projection system in the auditorium was replaced through the Rental Fund. The gym and exterior of the Early Education Center on 17 Cottage Street was painted. Great Plain received new sinks, cabinets were repaired and painted. Roller blinds were installed at Great Plain and KSI. Roof replacement was done at MRP. New vinyl tile was installed at the Morris Street School Media Center, as well as painted parking lot lines. The front doors were replaced at Pembroke and four cell towers were installed. Some floors were abated and replaced at Shelter Rock. At SSS, walls were removed to increase classroom size; a desk for the Security Advocate was placed in the front entrance. F. Santos inquired about the fence at SSS and asked if the administration could confirm that the fence at South Street School has been repaired. Some countertop and flooring were replaced at Stadley Rough. An update on the modular buildings at WMSA was provided. LED lighting was installed at several schools. Security film and camera upgrades were installed at schools.

J. Martino updated members on the School Lunch and Rental Fund. Both funds are profitable and allow for facility upgrades and kitchen equipment replacements. The School Lunch Account is currently undergoing a state audit as required by state statute.

Members reviewed the AIS budget, inquired about the number of seats of outer-district students and asked that the Superintendent move forward to investigate the possibility of increasing enrollment for Danbury students.

K. Molinaro thanked all in attendance.

A. Spallino moved, seconded by R. Chaleski, to adjourn the October 24 Sites and Facilities Committee Meeting. The motion passed and the meeting adjourned at 7:00 p.m.

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Rachel Chaleski, Secretary