

**DANBURY BOARD OF EDUCATION**  
**POLICY COMMITTEE MEETING MINUTES**  
**OCTOBER 2, 2019**

Present: Rachel Chaleski, Frederick Karrat, Emanuela Palmares, Amy Spallino

Absent: David Metrena

Also Present: Kate Conetta, Gladys Cooper, Kevin Walston

The meeting was called to order at 6:04 p.m. and was turned over to Kevin Walston who updated the committee on the magnet school lotteries relative to the schools' racial composition. The topic was requested to be put on the agenda for the October 2 Policy Committee meeting in order to continue discussion from the September 25 Regular Board Meeting. Mr. Walston had been in contact with a legal representative for the state to confirm that racial imbalance regulations do not apply to magnet schools, however, there must be a plan in place to correct an imbalance. Racial imbalance compares school proportions to district proportions pursuant to state statute. The proportion at WCAIS is approaching the 25 percentage points that is considered racially imbalanced.

The Policy Committee reviewed with the following revisions to CAGE Series 9000 Bylaws of the Board as recommended by the Adhoc Subcommittee on September 18:

- 9005(a) Statement of Integrity: include the Statement of Integrity as part of the Role of the Board and Its Members with the following revisions:
  - Remove the 4<sup>th</sup> bullet, "Be responsible for becoming informed on any and all issues coming before the Board," as previously stated in preceding bullet.
  - Revise last bulleted statement to read, "Understand that we have no authority beyond that which is exercised at the Board meeting, and that we shall exercise caution as to not lend the impression that we are speaking on the Board's behalf unless that authority has been so delegated."
- 9011 Accountability: include first paragraph into current bylaws and exclude "Optional language to consider."
- 9020 Public Statements: include sample bylaw as presented, except the last two sentences.
- 9020.1(a) Advocacy: include only the first 3 paragraphs as presented.
- 9131 Committee of the Whole: include bylaw as suggested by CAGE.
- 9273 Civility Code: include language from both Version #1 and #2.

The Policy Committee reviewed CAGE Series 9000 Bylaws of the Board in sequence beginning with Bylaw 9300. The consensus of the committee was to make the following recommendations to the full Board:

- 9325(a) Public Address: insert into the italicized paragraph, "A maximum of thirty minutes (30) will be allotted for public participation." Public address portion of 9325(a) to be removed and inserted into 9325.31, replacing third paragraph of 9325.31 Public Participation.

- 9325.1/9325.4 Quorum and Voting Procedures: Insert #5. “A member may abstain from voting” in Voting Procedures.
- 9325.2 Order of Business: The committee accepted modifications as recommended by CABE. Discussion ensued on translation services. It was discussed to post availability of such services with the annual meeting dates.
- 9325.3 Parliamentary Procedures: Include as presented by CABE except for 6<sup>th</sup> paragraph, “No new topic will be started after 10:30 p.m. except by a 2/3 vote of the members present and voting.”

The committee reviewed and discussed several optional bylaws to allow board member attendance at meetings through electronic communication. The consensus of the committee was to exclude all options, as this type of attendance is not recommended by CABE.

Bylaw 9326: Minutes was reviewed as it pertains to Robert’s Rules of Order. Discussion ensued.

The committee agreed to review the remaining bylaws in the CABE series, beginning with 9327.1(a) prior to the next Policy Committee on October 10, 2019 at 6:00 p.m. The next Adhoc Subcommittee meeting will be rescheduled to be held on October 22, 2019 at 6:00 p.m.

A. Spallino moved, seconded by R. Chaleski, to adjourn the October 2 Policy Committee Meeting. The motion passed and the meeting adjourned at 7:49 p.m.

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Rachel Chaleski