

<p>DANBURY PUBLIC SCHOOLS Danbury, Connecticut</p>	<p>REGULATIONS</p>	
<p><i>TRANSPORTATION INCIDENTS</i></p>	<p>Approved by Board 11/25/2003</p>	<p>Policy No. 7-761 Page</p>
<p>1. Driver responsibility:</p> <p>Immediately notifies either Contract dispatcher or Danbury Public Schools' (DPS) Transportation Office to report accident location, and/or describe injury or illness.</p> <p>If unable to reach Contractor or DPS, driver shall contact police immediately.</p> <p>2. Contract Dispatcher and/or DPS Transportation Office Responsibility:</p> <p>Dispatcher immediately notifies police for all accidents, and for illness/injury, which requires medical attention.</p> <p>Police will contact Emergency Medical Services if necessary. (Driver and/or officers at accident scene will take student names and seating arrangements; DPS will follow-up by providing police with students' dates of birth and addresses).</p> <p>3. Contract Dispatcher Responsibility (when receiving initial accident notification):</p> <p>Immediately contact police, then</p> <p>Contact the Danbury Public Schools' Transportation Office to report location, bus number, school, seriousness of accident, possible illness or injury.</p> <p>Superintendent shall, at all times, be notified immediately if injuries are involved.</p> <p>4. Danbury Public Schools' Transportation Office Responsibility:</p> <p>Contact police (if not already notified by the Contractor) and</p> <p>Contact appropriate school</p> <p>Contact Director of Finance and Transportation Services telephone 797-4703.</p> <p>Superintendent shall be notified immediately if injuries are involved. The Assistant Superintendent will be notified if injuries are not involved but students were on the vehicle. Telephone 797-4709.</p>		

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<p>5. Principal's Responsibility:</p> <p>Principals of schools involved shall immediately notify parent/guardian of any child who is injured.</p> <p>6. Parents who contact Contractor's dispatcher, the DPS Transportation Office or the school, will be provided with accident location upon their request. Parents will be told that police are in control of the scene and cautioned to bring identification if they intend to pick up their child.</p> <p>7. Principal at his/her discretion may call or sent written correspondence to parents describing the transportation incident. However, due to possibility of pending litigation, only information pertaining to location, date, time, place of accident and seriousness of reported injuries should be transmitted.</p> <p>Legal Reference: Connecticut General Statutes 10-221c</p>		