

<p align="center">DANBURY PUBLIC SCHOOLS Danbury, Connecticut</p>	<p align="center">REGULATIONS</p>	
<p align="center"><i>PROMOTION AND RETENTION</i></p>	<p>Reviewed: 4/9/08</p>	<p>Policy No. 7-303 Page 1 of 1</p>
<p>A. Research data does not support the practice of retaining students. Retention should therefore, be used with great caution.</p> <p>B. Whenever retention is being considered, a meeting will be held with the parent/guardian by staff designated by the Principal. If it has not already been done, the student will be referred to the Child Study Team. This shall occur no later than February. The steps to be followed include:</p> <ol style="list-style-type: none"> 1. Identify the characteristics that suggest the child should be retained, such as school attendance, delayed emotional and social development, ineffective work habits, and unsatisfactory academic achievement. In addition, at the middle school level student is failing two or more academic classes. 2. The Child Study Team (CST) will identify issues interfering with academic achievement. 3. The CST will set goals, determine intervention strategies and methods of evaluation. 4. The elementary teacher or the middle school guidance counselor will keep the parent/guardian informed of the status of the student's progress. <p>D. During the last 2 weeks in May, a meeting will be held with the parent/guardian to review the progress of the student in the implemented program and make final determination on retention.</p> <p>E. If a student is to be retained for the following year, the Child Study Process will remain active. Consideration should be given to the effect this will have on the family and the emotional and psychological development of the student. The principal shall make the final decision after consultation with the parents and professional staff. If the parent does not agree with the recommendation of the principal, it is not advisable to retain the student. The parent/guardian will be asked to indicate their preference for promotion in writing and this will be placed in the student's cumulative file. In addition, regardless if the student is promoted or retained they will remain on the Child Study Team for</p>		

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<p align="center">monitoring.</p>		