

<p align="center">DANBURY PUBLIC SCHOOLS Danbury, Connecticut</p>	<p align="center">REGULATIONS</p>	
<p align="center"><i>STUDENT REGISTRATION RESIDENT</i></p>	<p>Reviewed: 8/25/04</p>	<p>Policy No. 7-119 Page</p>
<p>A. Whenever a student enrolls in the Danbury Public Schools, the registration form will establish the legal residence of the parent/guardian. In order to verify the given address, the following documentation shall be provided to the school principal or his/her designee at the time of registration.</p> <ol style="list-style-type: none"> 1. A notarize lease, effective during the current, or up-coming, school year; <p align="center">or</p> <ol style="list-style-type: none"> 2. A recorded deed showing ownership of a residence within the District; <p align="center">or</p> <ol style="list-style-type: none"> 3. Other documentation that would establish a residency base. Example: tax receipts, utility bills in parent/guardian name, notarized letter from landlord. <p>B. A student living with a relative/non-relative would be eligible for schooling providing the following conditions are met</p> <ol style="list-style-type: none"> 1. Resides in Danbury permanently 2. Without pay and 3. Not for the sole purpose of obtaining school accommodations <p>C. A student who is in the United States on an educational visa (I-20) and residing with a Danbury resident who is the guardian, shall provide documentation as to residency as listed above in Section A.</p> <p>D. A legally emancipated student (Connecticut General Statute 96b-150, b & d), shall provide appropriate legal documentation as to his/her status.</p> <p>E. A child placed by public agency in a Danbury residence shall also be entitled to attend the Danbury Public Schools.</p> <p>F. In the event that the Administration has due and sufficient cause to question the residency of a child already in attendance, the Administration may proceed as per Connecticut General Statute 10-253.</p> <p>G. A student whose residency is challenged has a right to due process in accordance</p>		

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to Connecticut General Statute 10-186.

NOTIFICATION TO PARENT OR GUARDIAN

The School Principal will notify the parent or guardian that the child is not eligible for school accommodations. Such written notification must inform the family that the child should be withdrawn from the school by a specified date. If the determination is made on the basis that the student resides in another school district, that other school district must be notified of the denial of school accommodations to the student.

The student may be allowed to complete the marking period, semester or school year, depending on the date when the determination is made to the family to remove the student.

Whenever notification that a child is not eligible for school accommodation, the parent or guardian must be informed of their rights to request a hearing from the board of education on the denial of accommodations.

The parent must remove the child from school or request a hearing in writing to the Superintendent of Schools within 5 days of notification of the child's ineligibility.

Within ten days after receipt of the request, the Board of Education must hold a hearing. At the hearing, the burden is on the student to establish residency by a preponderance of evidence.

The Board of Education must maintain a record of the hearing and make its decision of the question of eligibility for school accommodations within ten days after the close of the hearing.

If the Board of Education decision is to deny school accommodation to the student, the parent or guardian may appeal that decision to the State Board of Education. Such an appeal must be filed within twenty days of the mailing of the board of education decision, or the appeal will be dismissed.

When a student is already enrolled in school, he or she has the right to remain in school during the hearing process and any subsequent appeals.

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<p><u>REQUEST FOR A RESIDENCY INVESTIGATION</u></p> <p>In the event that the school principal has sufficient cause to question the residency of a child already in attendance, the principal may make a written request to the Assistant Superintendent for Administration for a Residency Investigation.</p> <p>The Assistant Superintendent for Administration will create and use the consultant services of the Residency Attendance Officer. The Residency Attendance Officer will investigate:</p> <ol style="list-style-type: none"> 1. Verify all documents accepted as proof of residency; 2. Verify the location of the child's resident; 3. Verify the daily transportation of the child. The Residency Attendance Officer will be compensated at \$250.00 per investigation. <p>The Residency Attendance Officer will submit a written report to the Assistant Superintendent two weeks after the case has been assigned.</p>		

