

DANBURY BOARD OF EDUCATION
SITES & FACILITIES COMMITTEE MEETING MINUTES - OCTOBER 12, 2011 - REVISED

Present: Kathy Molinaro, Chair; Gladys Cooper, David Metrena, Eileen Alberts (6:06 pm),
Richard Jannelli (6:10 pm)

Also Present: Irving Fox (6:15), Robert Taborsak, Angelo Rodriguez, Richard Jalbert, Elio Longo, Elliot Isban,
Dr. Pascarella

Mrs. Molinaro, Chair, called the meeting to order at 6:05 p.m. She turned the meeting focus to Solar Project agenda item #5. Mr. Elliot Isban updated the committee on the following:

Lighting Project:

1. Project is complete and beat expectations by one month.
2. Information on savings from CL&P for September and October will be sent to the business office for review.
3. Warranty is five years on ballasts and two years on lamps.

Solar Project/CT Clean Energy Fund:

1. Two bidders on contract for materials and installation.
2. Decided to break out bidders for materials and installation. If material bidder will not commit to timely deliveries, then DPS may purchase direct from manufacturer. Have November 3rd deadline and have requested an extension from CT Clean Energy Fund. Project is scheduled to come in \$300K under budget.

Update on Tools for Schools:

Mr. Jalbert will contact State and resurrect this program for all schools and specifically will ask that ACE be tested for mold and air quality. Dr. Pascarella informed the Committee that the City has hired a consultant to address concerns at ACE.

Pembroke School – electric supply:

School's electrical supply is in a pit that on occasion has filled with water and disrupted the educational process. Mr. Jalbert will address issues with City counterparts and Dr. Pascarella will send letter to Mayor and Mr. Iadarola regarding situation.

Communication and feedback from work orders:

Lack of communication regarding completed work orders. Mr. Jalbert will reach out to Mr. Palanzo and resolve issues.

Employee job descriptions:

Mrs. Molinaro asked that custodial job descriptions be upgraded and that a check list of duties be posted in each school.

Other business:

Mrs. Cooper asked that prior meeting minutes be distributed with each agenda.

The meeting adjourned at 6:50 p.m.

Kathleen Molinaro, Secretary