

DANBURY BOARD OF EDUCATION MEETING

WEDNESDAY, NOVEMBER 9, 2011- 7:00 PM

Administrative Center - 63 Beaver Brook Road

REVISED AGENDA

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. RECOGNITIONS

IV. PUBLIC PARTICIPATION

The Board welcomes Public Participation and asks that speakers please limit their comments to 3 minutes. Speakers may offer objective comments of school operations and programs that concern them. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, or against any person connected with the Danbury Public School System.

EXHIBIT

V. CONSENT CALENDAR

MOTION - that the Board of Education approve the items on the Consent Calendar, as recommended:

A. MINUTES

Special Board Meeting, 10/25/11 (Exp)..... 11-212(pg.4)
Community Relations Committee Meeting, 10/26/11..... 11-213(pg.5)
Board of Education Meeting, 10/26/11..... 11-214(pg.6)

B. PERSONNEL..... 11-215(pg.13)

Accept Leave of Absence: Sherrie Blount

Accept Resignations: Melinda Mandics
 Ronald Morrissey

C. GRANTS

The Sodexo Foundation approved a \$4,500 multi-year grant to be paid over three years to support the local Backpack Food Program in partnership with Connecticut Food Bank. 11-216(pg.14)

VI. EMPLOYEE REPRESENTATIVE

VII. STUDENT REPRESENTATIVES

DHS: Ashish Rao, President; Ashley Winch, Vice-President; Shiny Patel, Treasurer; Justin Kenr, Secretary
ACE: Vanessa Grant, Brandon Mikowski, Tim Clement, Robbie Frey

VIII. PRESENTATION

A. Next year’s realignment plan to address increasing enrollments in some elementary schools.

IX. ACTION ITEMS

A. Proposal to Address Lost Instructional Days

MOTION: that the Board of Education approve the proposal to address lost instructional days due to weather related conditions 11-217(pg.15)

X. SUPERINTENDENT’S REPORT

A. Alternative Center for Excellence Facility Update
B. Bullying Policy Update

XI. DISCUSSIONS

A. Board Workshop on enrollment and space utilization

XII. INFORMATION

XIII. BOARD CHAIRPERSON’S REPORT

A. CABE Delegate Assembly

XIV. BOARD REPORTS, COMMUNICATIONS AND COMMENTS

| <u>Committee Reports</u> | <u>CHAIR</u> | <u>MEMBERS</u> |
|----------------------------|--------------------------------------|--|
| Sites and Facilities | K. Molinaro | E. Alberts, G. Cooper, R. Jannelli, D. Metrena |
| Community Relations | R. Jannelli | R. Austin-James, D. Metrena, K. Molinaro |
| Finance | M. Fazio, R.Jannelli | S. Leroy, E. Alberts, R. Taborsak |
| Operations/Policy | R. Taborsak | E. Alberts, G. Cooper, K. Molinaro |
| Superintendent Evaluation | K. Molinaro | R. Jannelli, S. Leroy |
| DHS Adhoc | R. Jannelli | G. Cooper, K. Molinaro |
| <u>District Committees</u> | <u>MEMBERS</u> | |
| City-Wide PTO | K. Molinaro | |
| District Development | E. Alberts, R. Taborsak | |
| TDEC | E. Alberts, R. Taborsak, R. Jannelli | |
| DSABC | R. Jannelli | |
| Education Connection | R. Jannelli | |
| Magnet School Trustees | G. Cooper, K. Molinaro, R. Taborsak | |

Oral Health Initiative E. Alberts
School Based Health E. Alberts

Other Committees

City-Board Building K. Molinaro, E. Alberts
Negotiations – Administrators K. Molinaro (Chair), G. Cooper, D. Metrena,
R. Taborsak
Negotiations - Non Teaching K. Molinaro (Chair), G. Cooper, R. Jannelli, R. Taborsak
Negotiations – Teachers G. Cooper (Chair), R Jannelli, K. Molinaro, R. Taborsak
Mayor’s 2020 Task Force Chairperson: Rosty Slabicky, Community Member
E. Alberts, K. Molinaro – Board
William Glass, Administrative Rep
Cindy Mirochine, Union Teacher
Ashish Rao, DHS Student Representative
Warren Levy, City Council Member
Frederick Visconti, Jr. City Council Member
Mary Teicholz, City Council Member
Antonio Iadarola, Dir. of Public Works
Ralph Pietrafesa, City-wide PTO Member

XV. EXECUTIVE SESSION

XVI. PUBLIC SESSION

XVII. ADJOURNMENT

FUTURE MEETINGS AND DATES TO REMEMBER

November 7,9,10,14 Parent/Teacher Conference, Elementary & Middle
Schools – Early Dismissal
November 7 City-Wide PTO “Meet the Candidates”, 7:00 p.m., DHS
November 8 Professional Development Day, All Schools Closed
November 9 Board of Education Meeting, 7:00 p.m., BBAC
November 11 Veterans’ Day, All School & Offices Closed
November 22 Board of Education Meeting, 7:00 p.m., BBAC
November 23,24,25 Thanksgiving Recess, All Schools & Offices Closed
December 6 PD/Staff, Early Dismissal
December 7 Board of Education Annual Meeting, 7:00 p.m., BBAC
December 22 Professional Development, Early Dismissal
December 23-30 Holiday Recess, Schools Closed

DANBURY BOARD OF EDUCATION
63 Beaver Brook Road

SPECIAL MEETING MINUTES

October 25, 2011

The Chair of the Meeting, Eileen Alberts, called the special meeting to order at 4:10 p.m. Other board members attending were Gladys Cooper and Robert Taborsak.

G. Cooper moved, seconded by R. Taborsak, to convene in Executive Session to discuss a confidential student matter and invite others as appropriate. **The motion carried unanimously.**

PRESENT: Joyce Emmett, Expulsion Officer; and Domitila Pereira, Assistant Principal at Danbury High School.

ALSO PRESENT: Student A, Student A's Parents and friend

The Board of Education commenced Part 1 of the expulsion hearing. After all testimony was heard, invitees were excused and the Board of Education deliberated on the charges. Upon return of the invitees, G. Cooper moved, seconded by R. Taborsak, that the Board enter into Public Session. **The motion carried unanimously.**

R. Taborsak moved, seconded by G. Cooper, that the Danbury Board of Education finds that the student who is the subject of this hearing did on October 12, 2011, engage in conduct which is a violation of school policy, and/or dangerous to persons or property, and seriously disrupted the educational process, further, that such conduct is an expellable offense. **The motion carried unanimously.**

G. Cooper moved, seconded by R. Taborsak, to return to executive session for Part 2 of the hearing and invite others as appropriate. **The motion carried unanimously.** The Board of Education commenced with Part 2 of the hearing and listened to testimony and reviewed evidence. After testimony, invitees were excused and the Board of Education deliberated on the penalty. Upon return of the invitees, G. Cooper moved, seconded by R. Taborsak, to enter into Public Session. **The motion carried unanimously.**

R. Taborsak moved, seconded by G. Cooper, that the Board of Education decision was to modify the recommendation of Administration and allow for time served in suspension. Student may return to Danbury High School on October 27, 2011. However, if there is any further breach of behavior the full recommendation of Administration (remainder of first semester) will take effect.

G. Cooper moved, seconded by R. Taborsak, to adjourn the Special Meeting of the Board of Education, the motion carried unanimously and the meeting adjourned at 5:00 p.m.

Robert Taborsak, Secretary of the Meeting

Exhibit # TT-212

**DANBURY BOARD OF EDUCATION
COMMUNITY RELATION COMMITTEE MINUTES
OCTOBER 26, 2011**

Present: Richard Jannelli, Chair; Kathy Molinaro, David Metrena

Also Present: Sal Pascarella

Mr. Jannelli called the meeting to order at 6:40 p.m. to stress parental engagement and parental involvement. He spoke about the importance of the School Governance Councils and staying engaged.

Mr. Jannelli researched parental involvement in terms of closing the achievement gap. This will be the challenge of the Community Relations Committee going forward.

A breakfast meeting with Gene Enriquez is scheduled for November 2nd for an Adopt a School Outreach Program pitch.

Dr. Pascarella said that more could be done on cable network for community outreach.

Mr. Metrena asked if an article or editorial once a month could be done, utilizing Patch, to provide information regarding education and stressing importance of parental involvement.

K. Molinaro moved, seconded by D. Metrena, to adjourn the meeting. The meeting adjourned at 7:00 p.m.

Kathleen Molinaro, Secretary

Exhibit # 11-213

DANBURY BOARD OF EDUCATION MEETING MINUTES
WEDNESDAY, OCTOBER 26, 2011- 7:00 PM
Administrative Center – 63 Beaver Brook Road

Present: Eileen Alberts, Gladys Cooper, Irving Fox, Richard Jannelli,
Kathleen Molinaro, Susan Leroy, David Metrena, Robert Taborsak,
Drs. Glass and Pascarella, Mr. Longo, Ms. Thompson and
J. Emmett from Administration.

Absent: Rachael Austin-James and Michael Fazio

CALL TO ORDER

The chairperson, Irving Fox, called the meeting to order at 7:04 pm and those assembled recited the Pledge of Allegiance.

PUBLIC PARTICIPATION - None

CONSENT CALENDAR

MOTION - R. Jannelli moved, seconded buy R. Taborsak that the Board of Education approve the items on the Consent Calendar, as recommended:

MINUTES

| | |
|--------------------------------------|----------|
| Special Board Meeting (Exp) | 10/11/11 |
| Sites & Facilities Committee Meeting | 10/12/11 |
| Board Meeting | 10/12/11 |
| Special Board Meeting (Exp) | 10/13/11 |

PERSONNEL

Leaves of Absence: Julie Jimenez

| | | |
|---------------|---------------------|-------------------|
| Resignations: | Elio Longo | Kristin Nauheimer |
| | Mary Alice Anderson | Jeena Pereira |

DONATION

Accept \$10,000 anonymous donation to Mill Ridge Primary School

GRANTS

Union Savings Bank Foundation awarded a grant of \$7,500 to Danbury Family Literacy Center.

Mr. Taborsak thanked the Union Savings Bank for their donation. Mr. Fox thanked the anonymous donor and said this is not the first time we have had an anonymous donor to Mill Ridge Primary School. The Board is very appreciative of community donations.

The motion passed at 7:06 pm.

EMPLOYEE REPRESENTATIVE – Mr. Sam Buck, Vice President of NEA said they have encouraged our teachers to attend the meetings to meet the candidates. Some of the elementary schools, that same night of the meeting, are having parents' night. He extended his thanks to Elio Longo saying he enjoyed working with him and wanted to wish him luck in Norwalk.

STUDENT REPRESENTATIVES

Matt Hanrahan, President of DECA – told the Board that they are having an anti-bullying campaign at Danbury High School to release awareness across the company. He stated that he always felt safe in his school, but we were told by administration that they are being called all the time that bullying is taking place. We want DHS students to feel safe. We wrote a speech that contained a number of statistics and facts. All the students got the information that we wanted to get out there. The Board of Governors set up a board with all the statistics. Danbury High School students are wearing purple ribbons to promote anti-bullying. The girls are wearing them on their purses and the boys are tying them to their backpacks. This senior class effort is being handed over to DECA.

Nick DiNardo, Secretary of DECA – told the Board we chose anti-bullying for our project. Purple ribbons have been distributed to students. We had seminars and advisory meetings; we have not touched any other schools except DHS. Bullying has gone from kindergarten through college. The 8th graders pledged that they would be kind to each other. There is a bulletin board stating “unity month” and displaying all the statistics; over 35% of DHS students admitted that they have been bullying.

Ashley Winch, DHS Representative - said we are having a busy month. Aside from anti-bullying, we are creating a veterans memorial. Each advisory was given a soldier to create a wreath for. Aside from anti-bullying we are creating a veterans' memorial. We are having a school wide assembly to present those wreaths and then put them on display. We will have present current veterans and also World War II veterans to come in to talk. Once our ceremony is over, the wreaths will be at City Hall on display.

Vanessa Grant - ACE Representative - told the Board that ACE Language Arts teacher, Nancy Berman is doing a workshop class and working jointly on a project with Dr. Darla Shaws at Western Connecticut State University. They are working together to develop a lesson that will be shared with the 4th grade classes at Ellsworth Avenue Elementary School. The lesson is titled, “We all have pilgrims in our family”. The end product will be in the form of a story book. One quarter of our students took the PSAT test at the beginning of the month. We are appreciative of the opportunity to have the chance to take this test. We had a very successful Yankee candle fundraiser for our Language Arts and outdoor program. We sold \$2,600 worth of candles, which means ACE has earned \$1,000 to use towards our programs.

Mr. Fox thanked the students for what they do. It is good to see that you are at the leading edge and trying to do something about bullying. Mr. Jannelli congratulated them on their work and mentioned that to reach out more it might be a good idea to discuss it with the media and interview with them to get the message out to the parents, which would be another way to broaden your net and pass the message on. The representative said Eileen FitzGerald did write an article a week ago.

Ms. Cooper said that George Coleman was the guest speaker at the NAACP Freedom Dinner and Vanessa introduced him to the audience. She did a beautiful job and I commend her.

PRESENTATION – Dr. William Glass, Ms. Lindenmeyer and Martins

Annual Testing/AYP Report

Dr. Glass said this evening we are going to talk about the major items in this report. I would like to remind the Board that anytime you have a question, please let me know. Of all the things we do here as a Board, testing analysis is the most important and complex. We are dealing with over 10,500 students with many variables.

Ann Lindenmeyer and Meghan Martins were available to answer questions. Ms. Lindenmeyer distributed the executive summary, Major Testing Program Analysis.

Dr. Glass stated that the CT State Department of Education has calculated “Vertical Scale Growth Scores” for grades 3 through 8 based upon the CMT and are provided to districts as an additional analysis tool. He continued by saying that the CMT is given to students in grades 3 through 8 and the test measures proficiency of Connecticut Curriculum Frameworks in Reading, Mathematics, Writing and Science. He went on to explain reading in Grades 3 through 8 for years 2006 through 2011. He told the Board that the most significant finding from a six-year trend data analysis of our CMT reading scores is that our students improved their performance in 60 out of the 60 subgroups tested in spite of a 39% mobility and increased poverty levels. Dr. Glass gave the Board many statistics comparing Danbury to the State for 2008-2010 and 2009-2011.

Ms. Martins said they have reclassified students at Danbury High School. 128 ninth graders would not be considered sophomores, but they were promoted even though they did not earn the 5 credits. Every 10th grader had to take the exam. 17% math, 12% reading. 2010-2011 there has been a decrease in performance. She said reading is the concern; math was relatively flat; science decreased from 67% to 64%; writing stagnant with a decrease from 70% to 69%. 22 AP courses this year. 277 students involved in 463 courses last year – 30% were minority. This year we had 441 students involved with 756 courses – 36% were minority.

Some Board members had questions concerning AYP; and why were the students moved along when they were not ready for the next level and did not have the credits; what can we do differently to turn this trend around; what is being done to help the Black and Hispanic students with their low scores. Ms. Martins, Ms. Lindenmeyer, Dr. Glass and Dr. Pascarella responded to their concerns.

Mr. Fox thanked them for the extraordinary effort putting this together. It was very informative. There may be a couple of Board members that want additional information. Dr. Glass said I will be happy to give you additional information, please call my office.

ACTION ITEMS

September 2011 Operating Results Analysis (General Fund)

MOTION - R. Jannelli moved, seconded by G. Cooper that the Board of Education accept the September 2011 Operating Results Analysis (General Fund)

The motion passed at 9:05 pm.

Mr. Longo told the Board that for the month of September 2011, the District expended \$8,400,754.90 resulting in a fiscal year-to-date expenditure value of \$15,505,765.60.

September 2011 Operating Results Analysis (Grants/Projects)

MOTION - R. Jannelli moved, seconded by R. Taborsak that the Board of Education accept the September 2011 Operating Results Analysis (Grants/Projects)

The motion passed at 9:06 pm.

Mr. Longo told the Board that for the month of September 2011, the District expended \$1,058,752.29 resulting in a fiscal year-to-date expenditure value of \$1,860,666.26.

(Eileen Alberts and Sue Leroy left the meeting)

SUPERINTENDENT'S REPORT

University teacher & administrator preparation programs

Dr. Pascarella said Danbury is working with CAPPs and principals group for future educators in terms of their experience and support when they leave and enter in our profession.

AIS Magnet School Revenue

Dr Pascarella said we had an AIS Meeting. We did not have enough people in attendance. The revenue did not meet our expectations. There is a \$120,000 differential. Revenue is \$2.1 million.

Wrap Around Time Support Letter

Dr. Pascarella said that in Teacher negotiations, we worked out with the union some schedules and made some adjustments particularly at the middle and high schools; the teachers have decreased the opportunity for youngsters to hang out and get in trouble with the "Wrap around program".

Technology Refresh Plan

Dr. Pascarella said some years ago the City floated a bond issue for technology. Other than the Apple lease, we have some real aging machines that are not useful to us anymore. We are going to put together a plan on how we can move forward in technology. Do we want to replenish with the same system, or change the system? Sue Rice is going to look at our Tech Plan that we submitted to the State and see how we can develop opportunities.

Partner School Program (PSP)

Dr. Pascarella said we had a meeting on Monday, October 24th at Broadview Middle School to discuss next year's school realignment plan to address increasing enrollments in some elementary schools. The parents and faculty from Great Plain, Hayestown, Mill Ridge Primary, Morris Street and Shelter Rock were invited and it was open to the public. It was well attended. This coming Wednesday, November 2 we will be having a Board Workshop at 7:00 PM here in the Board Room. He told the Board if they had any questions before the November 2nd meeting, please call his office and the questions will be answered at the meeting.

ECS Task Force Update

Dr. Pascarella told the Board that this is a part of the lawsuit in Connecticut. He stated that he has mentioned it to the Board over the years. They have now defined the word "*adequate*" and that defines what the parents should get out our school system. Mayor Mark Boughton and the Mayor of Stamford were suing the State. The ECS formula got tinkered with and is really a broken system. The Task Force is going around the state presently. It will help the City of Danbury and we would receive \$18 million dollars. Basically 20 cents on the dollar. I am going to be very active with this Task Force.

Freshman Sports Update

Dr. Pascarella asked Elio Longo to give a report on Freshman sports. He said the project is remaining and will come in between \$11,000- \$12,000, 98% for the Fall. The \$58,000 and the balance of their fund raiser efforts will go directly to the Freshman Sports Committee. Dr. Pascarella said that Elio will be putting a time schedule together.

TDEC Update

Dr. Pascarella gave a brief update on TDEC.

INFORMATION

7-400 Regulations - Extra Curricular Activities Academic Eligibility - Revised 10/20/11

Mr. Taborsak said having coached for a long time the Danbury requirement compares to many large Cities; 65 is the grade for eligibility. Danbury has been at 70 and I am glad we are sticking with that.

BOARD CHAIRPERSON'S REPORT

Update on Vocational Technical Schools

Mr. Fox stated that on October 17 he met at a vocational school in Hamden and the sentiment is that the technical high schools are fine where they are and should not be transferred to local districts. Most of the people felt that is the direction they would go. I feel we made a major hurdle. There is a meeting in December. I took a tour of the school, and they are better left in hands where there is expertise.

CABE Delegate Assembly

Mr. Fox said he will be a representative at the convention. CABE represents us as far as lobbying. The Board members received a communication in the mail and Mr. Fox asked that they look it over between now and November 9th.

BOARD REPORTS, COMMUNICATIONS AND COMMENTS

| | |
|---|-----------|
| <u>Sites and Facilities</u> - K. Molinaro, Chairperson | No Report |
| <u>Community Relations</u> - R. Jannelli, Chairperson | No Report |
| <u>Finance</u> - M. Fazio, R. Jannelli, Co-Chairpersons | No Report |

Operations/Policy - R. Taborsak, Chairperson

Mr. Taborsak said Ms. Thompson is putting something together. She stated that she is going to convene a meeting with the Policy Committee and that we should be able to submit something January 1st to the State Department. She also stated that before the next meeting we should convene.

Superintendent Evaluation - K. Molinaro, Chairperson

It was recommended by the Board Chairperson that we should wait until after the elections to conduct a meeting.

DHS Adhoc - R. Jannelli

Mr. Jannelli stated that they have had two meetings.

City-Wide PTO - K. Molinaro, Member

Ms. Molinaro stated that the next meeting will be the first Monday in November.

DSABC - R. Jannelli, Member

Mr. Jannelli said they had their annual fundraiser, which was a huge success. At the moment there is nothing to report on that. DSABC has a new web site; I will get that information and give it to the Board.

Education Connection - R. Jannelli, Member

They will be having a meeting in Danbury shortly.

Magnet School - G. Cooper

The principal from the Magnet School gave an overall report and had an open house which was successful.

EXECUTIVE SESSION

MOTION: G. Cooper moved, seconded by R. Taborsak that the Board of Education convene in Executive Session to discuss negotiations and strategy for the agreement between NEA-Danbury and the Board of Education, with possible action in public session.

The motion passed at 9:25 pm.

Present: Gladys Cooper, Irving Fox, Richard Jannelli, Kathleen Molinaro, David Metrena, Robert Taborsak and Drs. Glass and Pascarella, Mr. Longo, Ms. Thompson and from Administration.

Absent: Rachael Austin-James, Michael Fazio, Eileen Alberts, Susan Leroy

The Chair convened the meeting at 9:30 pm. He then turned the meeting over to Kim Thompson. Ms. Thompson relayed information and strategy regarding NEA Agreement. The consensus of the Board was taken.

Ms. Thompson updated the Board on personnel vacancies. Dr. Pascarella updated the Board on an interim position.

MOTION: G. Cooper moved, seconded by D. Metrena that the Board return to Public Session.

The motion passed at 9:40 pm.

PUBLIC SESSION

MOTION: R. Jannelli, moved, seconded by G. Cooper that the Board of Education ratify the agreement between NEA-Danbury and the Board of Education.

The motion passed at 9:41 pm.

ADJOURNMENT

G. Cooper moved, seconded by D. Metrena that the Board of Education adjourn its October 26, 2011 Board meeting and the meeting adjourned at 9:45 pm.

Kathleen Molinaro, Secretary

DANBURY PUBLIC SCHOOLS
 Danbury, Connecticut
PERSONNEL
 November 9, 2011

ACTION ITEMS:

LEAVE OF ABSENCE

| <u>Name</u> | <u>Assignment</u> | <u>Time in Danbury</u> | <u>Eff. Date</u> | <u>Reason</u> |
|----------------|-------------------|------------------------|-----------------------|---------------|
| Sherrie Blount | Tutor MREC | 5 years | 10/26/11 - 11/8/11 | Child Rearing |

RESIGNATIONS

| <u>Name</u> | <u>Assignment</u> | <u>Time in Danbury</u> | <u>Eff. Date</u> | <u>Reason</u> |
|------------------|-------------------|------------------------|------------------|---------------|
| Melinda Mandics | Math Teach DHS | 2 months | 11/4/11 | Personal |
| Ronald Morrissey | Custodian RPMS | 1 year 11 months | 10/27/11 | Personal |

RETIREMENTS

| <u>Name</u> | <u>Assignment</u> | <u>Time in Danbury</u> | <u>Eff. Date</u> | <u>Reason</u> |
|-------------|-------------------|------------------------|------------------|---------------|
|-------------|-------------------|------------------------|------------------|---------------|

Exhibit # 11-215

SODEXO FOUNDATION

TAKE HUNGER PERSONALLY

October 21, 2011

Horacio Coito
Chef Manager
Sodexo at Danbury School District
49 Osborne St.
Danbury, CT 06810

Dear Horacio,

Congratulations on the success of the Backpack Food Program at Connecticut Food Bank that you and your Sodexo team support.

In 2010, the Sodexo Foundation approved a \$4,500.00 multi-year grant to be paid over three years to support the local Backpack Food Program in partnership with Connecticut Food Bank. Enclosed is the second installment of the multi-year grant for \$1,500.00.

The Backpack Food Program multi-year grant is designed to provide step down funding with the goal of a self sufficient program by the end of the third year. Programs that have previously received the Backpack Food Program multi-year grant are not eligible to re-apply for future grants.

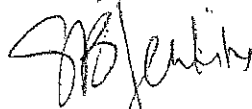
Enclosed is a letter for Connecticut Food Bank for you to deliver, along with the grant check. We suggest that you present the grant personally. We consider the opportunity to deliver this grant to Connecticut Food Bank a privilege so we ask that you present it to them no later than December 9, 2011, with the expectation of having the check deposited by December 23, 2011.

We look forward to hearing about your continued involvement with your local Backpack Food Program and ask that you submit outcome data by June 30, 2012 per the grant application. A reminder will be sent out in early June.

Should you have any questions, please contact me at 301 987 4322 or at shondra.jenkins@sodexo.com.

Thank you for your contribution in providing children in need with nutritious food over the weekends.

Sincerely,



Shondra B. Jenkins
Community Relations

Enclosures

cc: Barry Mollengarden, General Manager
Alan Dean, District Manager

PROPOSAL TO ADDRESS THE LOST INSTRUCTIONAL DAYS DUE TO WEATHER RELATED CONDITIONS

Background:

This has been an extraordinary start to the school year, requiring immediate attention and Board of Education action in order to better meet the instructional needs of our students. Due to the storms in late August and the most recent storm, our last day of school for students is currently scheduled for **Monday, June 25, 2011**. This means that there are only four available weekdays left in the 2011-2012 school year that can be used for emergency closings. Given the likelihood that we will see more severe weather throughout the winter, and the fact that our schools become excessively hot in late June, it is necessary to identify additional days in the adopted calendar that can be modified to makeup for some of the lost days.

Recommendations:

1. Move the **May 25th Professional Development Day to November 11th** (completed via administrative action) and turn **May 25th** into a regular school day for students. Students will not come to school on November 11th in order to commemorate Veterans Day. However, certified staff and selected custodians will report to work for the full day. (Adds one instructional day)
2. Convert the **November 23rd Thanksgiving Break** vacation day into an early dismissal day for students and staff. (Adds one instructional day)
3. Convert **December 22nd early dismissal Winter Break** vacation day into a full day of school for students and staff. Make the current vacation day of **December 23rd** into an early dismissal day for students and staff. (Adds one instructional day)
4. Convert the **February 17th and February 20th Presidents Day Weekend** vacation days into regular school days for students. (Adds two instructional days)

Rationale:

The recommendations allow us to recoup five instructional days making the last day of school June 18th. These five days coupled with the remaining four days left in June (June 26 - 29) will provide nine days that can be used in the event of severe weather or other emergency conditions. If additional days are needed to meet the 180-day school year requirement, days will be taken from the April vacation. This plan will also provide more contiguous time for instruction prior to the CMT and CAPT testing series.

Reminder: School districts are not allowed to meet the 180-day school year requirement by holding school after June 30th, by holding school on Saturdays or Sundays or by increasing the length of selected days such as making two 6 hour school days into two 9 hour days thereby making up 6 hours.

Note: Parts of this plan will need to be negotiated with our labor groups and also reviewed with the STA Bus Company and non public schools. (see attached modified calendar)

DANBURY PUBLIC SCHOOLS

2011-2012

Revised 11/9/11

DRAFT

| August () | | | | | September (18) | | | | | October (19) | | | | | November (14) | | | | |
|--|----------------|---------------|-----------------|-----------------|---|-----------------|----|-----------------|--------------|--|-----------------|----------------|-----------------|----|---|-----------------|---------------|-----------------|---------------|
| M | T | W | Th | F | M | T | W | Th | F | M | T | W | Th | F | M | T | W | Th | F |
| | | | | | | | | 1* | 2 | 3 | 4 | 5 | 6 | 7 | | 1 | 2 | 3 | 4 |
| | | | | | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | (7) | 8 | (9) | (10) | 11 |
| | | | | | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | (14) | 15 | 16 | 17 | 18 |
| | | | 25** | 26** | 19 | 20 | 21 | 22 | 23 | 24 | 25pd | 26 | 27 | 28 | 21 | 22 | 23 | 24 | 25 |
| 29pd | 30pd | 31 | | | 26 | 27pd | 28 | 29 | 30 | 31 | | | | | 28 | 29 | 30 | | |
| 25, 26-**New Teacher Orientation 29, 30-Professional Development 31- Pre-opening day -- all staff to report | | | | | 1-First day of classes 5 - Labor Day -- Schools & Offices closed 27- Combo/PD/Staff Meeting/ Early Dismissal 29- Rosh Hashanah-Schools & Offices Closed X-weather related closures | | | | | 10- Columbus Day -- Schools & Offices closed 25-Combo/PD/Staff Meeting/Early Dismissal X-weather related closures | | | | | 8-- Professional Development-all Schools Closed 11-Professional Development-Schools Closed 7, 9, 10- 14 Parent/Teacher Conferences Early Dismissal-Elementary & Middle Schools 11-Veterans' Day -- Schools & Offices closed 23.-Early Dismissal-students/staff 24,25 - Thanksgiving Recess -- Schools & Offices closed X-weather related closures | | | | |
| December (17) | | | | | January (20) | | | | | February (21) | | | | | March (22) | | | | |
| M | T | W | Th | F | M | T | W | Th | F | M | T | W | Th | F | M | T | W | Th | F |
| | | | 1 | 2 | 2 | 3 | 4 | 5 | 6 | | | 1 | 2 | 3 | | | | 1 | 2 |
| 5 | 6pd | 7 | 8 | 9 | 9 | 10 | 11 | 12 | 13 | 6 | 7 | 8pd | 9 | 10 | 5 | 6 | 7 | 8 | 9 |
| 12 | 13 | 14 | 15 | 16 | 16 | 17pd | 18 | 19 | 20 | 13 | 14 | 15 | 16pd | 17 | 12 | 13 | 14 | 15 | 16 |
| 19 | 20 | 21 | 22 | 23 | 23 | 24 | 25 | 26 | 27 | 20 | 21 | 22 | 23 | 24 | 19 | 20 | 21 | 22pd | 23 |
| 26 | 27 | 28 | 29 | 30 | 30 | 31pd | | | | 27 | 28 | 29 | | | 26 | 27pd | 28 | 29 | 30 |
| 6-Combo/ PD/Staff Meeting/Early Dismissal 23-early dismissal-students/staff 26-- 30 - Holiday Recess -- Schools closed 26 --Offices Closed | | | | | 2-Schools & Offices closed 16 -Martin Luther King Day -- Schools & Offices closed 17-Combo/PD/Staff Meeting /Early Dismissal 24,25,26,27- High School Exams -- Early Dismissal - High School only 31-Professional Development-early dismissal | | | | | 8-Professional Development Day-DHS/ACE Only Early Dismissal 16- Professional Development Day-Early Dismissal | | | | | 22- Professional Development Day-DHS/ACE Only Early Dismissal 27-Combo/PD/Staff Meeting-Early Dismissal | | | | |
| April (15) | | | | | May (22) | | | | | June (12) | | | | | Any days lost by emergency closing of schools will be added to the calendar after June 14. After June 29th, days will be deducted from the end of the April recess. In cases where there is an excess number of emergency days, school days may be made up on Presidents' Day recess and other school Holidays. | | | | |
| M | T | W | Th | F | M | T | W | Th | F | M | T | W | Th | F | | | | | |
| 2 | 3 | 4 | 5 | 6 | | 1 | 2 | 3 | 4 | | | | | 1 | | | | | |
| 9 | 10 | 11 | 12pd | 13pd | 7 | 8 | 9 | 10pd | 11 | 4 | 5 | 6 | 7 | 8 | | | | | |
| 16 | 17 | 18 | 19 | 20 | 14 | 15 | 16 | 17 | 18 | 11 | 12 | 13 | 14 | 15 | | | | | |
| 23 | 24 | 25 | 26 | 27 | 21 | 22pd | 23 | 24 | 25 | 18* | 19** | 20 | 21 | 22 | | | | | |
| 30 | | | | | 28 | 29 | 30 | 31 | | 25 | 26 | 27 | 28 | 29 | | | | | |
| 6- Good Friday all schools &offices closed 12- Professional Development Day-DHS/ACE Only Early Dismissal 13- Professional Development-Schools Early Dismissal 16-20-- Spring Recess -- Schools closed | | | | | 10- Professional Development Day-DHS/ACE Only Early Dismissal 22-combination PD/Staff Meeting-Early Dismissal 28--Memorial Day -- Schools & Offices closed | | | | | 11,12,13,14,15- High School Exams -- Early Dismissal - High School only 18*- *Tentative School Closing -- Early Dismissal All Schools --High School Graduation 19- ** Post Closing Day-All Staff to Report | | | | | | | | | |