

**DANBURY BOARD OF EDUCATION MEETING**

**WEDNESDAY, JUNE 13, 2018 – 7:00 PM**

**Administrative Center, 63 Beaver Brook Road**

**MISSION STATEMENT**

*Our mission is to develop in all children the knowledge, skills, attitudes and values which will enable them to live a productive and self-fulfilling life and engage in responsible citizenship in a global society.*

**2017-2018 Danbury Board of Education Goals**

*Goal 1: Growth In Student Learning and Achievement and College and Career Readiness for All Students*

*Goal 2: Family and Community Engagement*

*Goal 3: Fiscal Responsibility and Planning for Growth*

*Goal 4: Professionalism, Accountability, and Organizational Learning*

**A G E N D A**

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

Rachel Chaleski, Gladys Cooper, Richard Hawley, Richard Jannelli, Patrick Johnston, Frederick Karrat, David Metrena, Kathleen Molinaro, Emanuela Palmares, Farley Santos, Amy Spallino

**IV. RECOGNITIONS**

2018 Schools of Distinction:

Great Plain School

Mill Ridge Primary

South Street School

**V. PUBLIC PARTICIPATION**

*The Board welcomes Public Participation and asks that speakers please limit their comments to 3 minutes. Speakers may offer objective comments of school operations and programs that concern them. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, or against any person connected with the Danbury Public School System.*

**VI. CONSENT CALENDAR**

**EXHIBIT**

**MOTION -** that the Board of Education approves the items on the Consent Calendar, Exhibits 18-74 through 18-75, as recommended:

**A. MINUTES**

5/23/18 Board Meeting ..... 18-74(pg.3)

6/6/18 Superintendent Evaluation Meeting ..... 18-75(pg.9)

**VII. EMPLOYEE REPRESENTATIVE (SPOTLIGHT YOUR SCHOOL)**

King Street School

**VIII. STUDENT REPRESENTATIVES (next meeting)**

**IX. PRESENTATION**

**X. ACTION ITEMS**

**A. WERACE Grant**

MOTION: that the Board of Education approve the submission of the WERACE Program Enhancement Projects Grant.....18-76(pg.10)

**XI. SUPERINTENDENT’S REPORT**

- A. Administrative Hiring Update
- B. Technology & Copier Lease Update
- C. TDEC Update

**XII. DISCUSSION**

- A. Waiver Request / Revision to 2018-2019 School Calendar

**XIII. INFORMATION**

- A. Award in Paraeducators Arbitration
- B. Amendment to Sodexo Agreement.....18-77(pg.11)
- C. State mandated school lunch price increases.....18-78(pg.15)
- D. 2018-2019 Board Meeting Dates.....18-79(pg.17)
- E. 2018-2019 Spotlight Your School Schedule.....18-80(pg.18)

**XIV. BOARD CHAIRPERSON’S REPORT**

**XV. BOARD REPORTS, COMMUNICATIONS AND COMMENTS**

**XVI. EXECUTIVE SESSION**

MOTION: that the Board of Education convene in Executive Session for the purpose of discussing status of the Superintendent’s evaluation and salary negotiations for exempt employees.

**XVII. PUBLIC SESSION**

**XVIII. ADJOURNMENT**

**FUTURE MEETINGS AND DATES TO REMEMBER**

|                 |  |
|-----------------|--|
| June 13         | Board of Education Meeting, 7:00 pm  |
| June 22         | High School Graduation at DHS  |
| June 26         | Middle School Moving Up Ceremonies @ DHS<br>12:00 – Westside Middle School<br>2:30 – Broadview Middle School<br>5:00 – Rogers Park Middle School |
| June 27         | Board of Education Retiree Reception, 6:30 pm  |
| June 27         | Board of Education Meeting, 7:00 pm  |
| June 29         | Last day of school, early dismissal  |
| August 27,28,29 | New Teacher Orientation  |
| August 30       | Professional Development   |
| August 31       | Pre-Opening Day, all staff to report   |
| September 3     | Labor Day, all school & offices closed   |
| September 4     | First day of classes, full day   |
| September 10    | Rosh Hashanah, schools & offices closed  |
| September 12    | Board of Education Meeting, 7:00 pm  |
| September 18    | One hour early release for students/PD   |
| September 19    | Yom Kippur, all schools & offices closed   |
| September 25    | One hour early release for students/PD   |
| September 26    | Board of Education Meeting, 7:00 pm  |
| September 28    | Professional Development, early dismissal  |

# DANBURY BOARD OF EDUCATION MEETING

WEDNESDAY, MAY 23, 2018

Danbury High School Media Center

**6:00 p.m. Tour of DHS new addition**

**7:00 p.m. Board Meeting in Media Center**

## PLEDGE OF ALLEGIANCE

The Chairperson, Patrick Johnston, called the meeting to order at 6:58 pm and those assembled recited the Pledge of Allegiance led by the Danbury High School ROTC Cadets.

## ROLL CALL

Present: Rachel Chaleski, Gladys Cooper, Patrick Johnston, Frederick Karrat, Emanuela Palmares, Farley Santos, Amy Spallino, David Metrena, Richard Jannelli

Absent: Richard Hawley, Kathleen Molinaro, Dr. Bill Glass

Also Present: Dr. Pascarella, Joe Martino, Kelly Truchsess, Kim Thompson

## RECOGNITIONS

### Western CT Superintendents Association (WCSA) Student Awards:

Nia Sterling, Broadview Middle School  
Curtis Rodriguez, Broadview Middle School  
Viviana Flores, Rogers Park Middle School  
Connor Stone, Rogers Park Middle School  
Kayla Costa, Westside Middle School Academy  
Vincent Trombetta, Westside Middle School Academy  
Sarah Foster, Alternative Center for Excellence  
Eddie Cortes-Torres, Alternative Center for Excellence  
Nelson Neira, Danbury High School  
Holly Rivers, Danbury High School

## PUBLIC PARTICIPATION

- Parents Teresa Lopez, Ilka Smith, Darryl Smith and Bob Evans all came to speak about the STEPS Program at Broadview Middle School. Mr. Patrick Johnston stated that due to it being an ongoing situation, it was advised by counsel to terminate the conversation and not discuss it in public at that time. Ms. Kim Thompson, the Legal Counsel to the Danbury Board of Education, stated that in this public forum we cannot have a conversation about members of our staff due to state laws and Board bylaws. Ms. Thompson did state that parents are welcome to stay after the meeting and speak to the Board or contact the Central Office for a meeting with the Superintendent's Office.

## CONSENT CALENDAR

**MOTION -** D. Metrena moved, seconded by G. Cooper that the Board of Education approves the items on the Consent Calendar, Exhibits 18-64 through 18-66, as recommended:

### A. MINUTES

5/9/18 Board Workshop

5/9/18 Board Meeting

5/14/18 Finance Committee Meeting

**Motion passed at 7:21 pm**

Exhibit # 18-74

## EMPLOYEE REPRESENTATIVE (SPOTLIGHT YOUR SCHOOL)

### Danbury High School

- Presented by Dr. Meghan Martins and Dan Donovan
- Mission statement: Empowering ALL students to be informed and productive students.
- Enrollment around October 1st was at 3061.
- Large English language learner enrollment.
- Large free and reduced lunch enrollment.
- 118 students were able to achieve GPA of 3.0 or higher.
- To date, 166 college courses have been taken by DECO students.
- 92 students in National Honors Society.
- 65 Arts Honor Society.
- Around 700 graduates.
- 3,198 college applications processed this year through Naviance.
- Almost 1100 AP classes being taken.
- 78% of students in CT University system returned for a sophomore year of college.
- \$210,000 in college scholarships to be distributed to students this year.
- Continuously improving professional practice.
- New teacher support sessions led by a teacher.
- Coach for SIOP program.
- Instructional Rounds that faculty participate in.
- Hatters Herald won award for excellence, one of highest achieving in New England.
- Future Business Leaders of America.
- Connecticut DECA and National Conference winners.
- Jack Tracy, Physics teacher, won special grant to go to Hawaii to study volcanoes.
- Susan McKenzie, involved with School of Rock, won award for writing original song.
- Nicole Martone, selected as an Emerging Leaders Fellow through the National Council of Teachers of English.
- Dr. Meghan Martins, selected to be a member of the Nellie Mae Foundation Speaker's Bureau.
- Family connections such as open house, conferences, college applications nights, financial aid and scholarship nights, Special Ed transition nights, international night, etc.
- Family survey was sent out to parents. Didn't get as many responses as they were hoping for but responses received were favorable. This survey is what staff will focus on next year as a school.
- Athletic accomplishments such as track teams, wrestling, basketball, softball, lacrosse, volleyball, soccer, baseball. Teams and coaches are doing extremely well.
- Looking ahead at block scheduling, new buildings, flex time, NEASC self-study, district vision of a Danbury Public School graduate.

### ACTION ITEMS

#### A. 2018-2019 Budget

MOTION: D. Metrena moved, seconded by G. Cooper that the Board of Education approve and set the School District's Budget in the amount of \$132,236,000 (3.11 %) for the fiscal year 2018-2019.

**Motion passed at 7:42 pm**

#### B. April 2018 Operating Results Analysis (General Fund)

MOTION: D. Metrena moved, seconded by G. Cooper that the Board of Education accept the April 2018 Operating Results Analysis (General Fund)

- R. Jannelli asked if we are still having problems with substitutes.

- K. Thompson said we have trouble having subs in the pool committing to the vacancies.
- Doing interviews with a recruiter for the pool. Recruiting process over the summer.
- When we interviewed the recruiter companies, which were outrageously expensive, we learned a lot on what we can change.
- Working on what we can change with the pre-planned day meetings that can use five subs at a time.
- Our base rate is competitive with our neighboring towns for subbing.
- Administrators are doing excellent job at identifying chronic absenteeism.
- Administrators learning not to use building based subs until the morning of for call outs.
- Looking at incentives.

**Motion passed at 7:51 pm**

C. April 2018 Operating Results Analysis (Grants/Projects)

MOTION: D. Metrena moved, seconded by G. Cooper that the Board of Education accept the April 2018 Operating Results Analysis (Grant/Projects)

**Motion passed at 7:51 pm**

D. Completion of School Construction Projects

MOTION: D. Metrena moved, seconded by R. Chaleski that the Board of Education accept the following school construction projects as complete and authorizes the Superintendent of Schools to certify and execute the SCG-049F form.

|          |                               |
|----------|-------------------------------|
| 034-0138 | Mill Ridge School             |
| 034-0139 | Park Avenue School            |
| 034-0140 | Shelter Rock School           |
| 034-0141 | Stadley Rough School          |
| 034-0142 | King Street Intermediate Roof |
| 034-0143 | Hayestown Roof                |
| 034-0144 | Morris Street Roof            |
| 034-0145 | South Street Roof             |
| 034-0147 | Rogers Park Roof              |
| 034-0148 | Shelter Rock Portables        |

**Motion passed at 7:53 pm**

E. Inter-school Lunch Agreements

MOTION: D. Metrena moved, seconded by F. Santos that the Board of Education authorizes the Superintendent to execute inter-school lunch agreements with St. Peters, St. Gregory and Pathways.

J. Martino stated that this is a partnership that Sodexo makes that facilitates food to go to those schools.

**Motion passed at 7:55 pm**

F. Healthy Food Certification

MOTION: D. Metrena moved, seconded by R. Chaleski that the Board of Education authorizes the Superintendent of Schools to submit form ED-099 to the Connecticut State Department of Education stating that the Board will participate in Section 3 of CT General Statutes Section 10-215f

Healthy Foods – Exemptions

As per Section 3 of CT General Statutes Section 10-215f, the Board of Education may permit the sale of other food items that do not meet the Connecticut nutrition standards provided that:

- 1) The sale is in connection with an event occurring after the end of the regular school day or on the weekend
- 2) the sale is at the location of the event
- 3) the beverages are not sold from a vending machine or school store.

Exemptions to Section 3 of CT General Statutes Section 10-215f Healthy Foods

**Motion passed at 7:56 pm**

MOTION: D. Metrena moved, seconded by F. Santos that the Board of Education allow the sale to students of any legal foods not listed in Section 3 of CT General Statutes Section 10-215f at all co-curricular sponsored events such as sporting events, school performances, school dances, PTO sponsored events, theatrical productions and school fairs provided that the exemption criteria are met.

F. Santos asked if there was something recent with Hatters Cafe with a food issue and what was end result? J. Martino stated that the State of CT Health Board came and reviewed the menu and found that some of the foods were none complaint such as white bread versus whole wheat bread. Worked with the Sodexo dietitian and changed menu to meet criteria.

**Motion passed at 7:58 pm**

**SUPERINTENDENT'S REPORT**

A. Update on school closings

- Due to water main break, three schools had to close in April. Hayestown, Broadview and Pembroke. That put these schools not able to meet the 180 mandatory days of school.
- Due to recent storms, the rest of the DPS now needs to pick up an additional day of school to meet the 180 mandatory days. Last day of school will be June 29, which gives DPS 179 days.
- May 25, 2018 was a PD day for teachers. It has been changed to a full school day for students.
- Dr. Sal will be petitioning the commissioner for the one extra day that we are missing and two extra days for the three above mentioned schools that had the water issue.
- J. Martino thanked our district nurses who pitched in at the WCSU shelter.
- Dr. Sal also thanked members of the city for the hard work and effort they did with the storm response and keeping them informed.

B. District copier lease and technology lease

- J. Martino stated we have a technology lease that sits with the city of Danbury. Five years lease. Lease is ended.
- We now own our machines.

- Some of our machines are worth keeping.
- As part of that, copier lease ends this summer.
- We will do an extension on the current and replace about half the fleet.
- New lease for \$50,000 and take a chunk of that and put it towards the technology capital fund.
- Current copiers we have are integrated into everything we do based on our badges. If we get rid of these copiers, we will lose out on all the work and money we have put into them.
- J. Martino does not see a reduction in paper usage. A lot of curriculum is paper based. Waste paper has gotten better but a lot of manipulatives and curriculum paper are still used.

C. Upgrade of District financial and human resource package

- J. Martino stated our current financial package dates back to 15 years old.
- We had looked at partnering with the city but there wasn't enough savings to justify the cost.
- Current package is \$50,000 a year. New package is \$85,000 a year. Probably won't roll this out until next budget cycle.
- A lot of employee savings between HR and payroll.
- There is a statute about partnering with the city with these packages. J. Martino had a meeting with the financial advisor and they did feel it ill advised to do that because the cost is just far greater.
- Met with vendor already.
- This is hosted in the Cloud so there are benefits if we lose power.
- Product is PowerSchool which is under our current PowerSchool system so it is integrated.
- The fact that it speaks to the other systems we are using just makes it a much easier process.
- The budget the Board received tonight is built by hand essentially from Excel. J. Martino believes this new system will be able to create these reports.

**DISCUSSION**

- K. Thompson stated she is in need of Board members for the upcoming interviews.
- Candidates for ACE Principal (5/24/18).
- Assistant Principal for Rogers Park Middle School interviews (5/30/18). Seven candidates. One Board member needed.
- Director of Instruction and Assessment interviews (6/5/18). Tremendous number of applicants.
- Assistant Superintendent interviews (6/6/18).
- Shelter Rock Principal interviews (6/12/18). G. Cooper will attend.
- Two Board members for 6/5/18 and 6/6/18. R. Jannelli and E. Palmares with R. Chaleski as an alternate.
- 5/30/18 still needed.
- K. Truschess said Unified Race that was planned for Rogers Park will be held on June 4th at 4pm. A follow up email will be sent to Board members.
- J. Martino stated we got 80% on portables for Westside Middle School. Bids are out and due back June 2, 2018.

**INFORMATION**

- A. AIS named U.S. Department of Education "Green Ribbon School"
- R. Chaleski stated that it was quite an extensive application process to even be considered and it was a true collaborative effort between parents and teachers.
- B. RPMS trip to Puerto Rico, January 17-22, 2019
- C. Shelter Rock Principal Update
- Principal will be leaving mid-June. His assistant will be assigned the last two weeks.
- D. WERACE Program Enhancement Project Grant

## **BOARD REPORTS, COMMUNICATIONS AND COMMENTS**

- DECA presentation this morning by DHS students to realtors was outstanding per R. Jannelli. The pens handed out with booklets had a flash drive and in the flash drive the presentation was held. It was very clever.
- G. Cooper spoke about Sodexo. Stated that it is in the best interest for parents if there is a balance for Sodexo to inform them ahead of time. J. Martino stated we do weekly robo calls now and it has been much improved where parents are coming and paying negative balances.
- G. Cooper expressed her concern to Principal Donovan as she looked at the DHS presentation tonight. Asked how do we recruit students going to southern colleges into teaching profession? Mr. Donovan stated they have used their connection with WCSU with the teaching fellowship pipeline. G. Cooper said as we look for a diversified staff here in Danbury, how do we get our kids to start looking at the teaching profession? Mr. Donovan stated mainly because of where we are located, students tour state schools and we don't travel as far as down south. K. Thompson stated she usually finds that it's a community member that fuels that fire and gets that bus to travel farther away for college tours. Mr. Donovan stated it's a calling to be a teachers and a lot of high school kids aren't ready for that yet while they're still in school. K. Truchsess stated that middle schools do Career Fair and School Counselors do bring in educators as presenters.

## **EXECUTIVE SESSION**

MOTION: D. Metrena moved, seconded by F. Karrat that the Board of Education convene in Executive Session for the purpose of discussing negotiations with the bargaining groups related to the school year. Status of pending litigation.

**Motion passed at 8:48 pm**

Present: Rachel Chaleski, Gladys Cooper, Patrick Johnston, Frederick Karrat, Emanuela Palmares, Farley Santos, Amy Spallino, David Metrena, Richard Jannelli  
Absent: Richard Hawley, Kathleen Molinaro, Dr. Glass  
Also Present: Dr. Pascarella, Joe Martino, Kelly Truchsess, Kim Thompson

## **PUBLIC SESSION**

F. Karrat moved, seconded F. Santos, that the Board of Education return to Public Session. The motion passed at 9:36 pm.

## **ADJOURNMENT**

F. Karrat moved, seconded D. Metrena, that the Board of Education adjourns its Meeting of May 23 2018 and the meeting adjourned at 9:36 pm.

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Rachel Chaleski, Secretary

(Meeting was videotaped)



**DANBURY BOARD OF EDUCATION**  
**SUPERINTENDENT EVALUATION MEETING MINUTES (REVISED)**

**JUNE 6, 2018**

Present: Superintendent Evaluation Committee Members: Gladys Cooper, Richard Jannelli, Fred Karrat, Kathy Molinaro, Amy Spallino

Also Present: Rachel Chaleski, Richard Hawley, Patrick Johnston, Emanuela Palmares, Farley Santos, Sal Pascarella

Absent: David Metrena

G. Cooper called the meeting to order at 5:35 p.m.

**Executive Session**

MOTION: F. Karrat moved, seconded by F. Santos, to enter into Executive Session for the purpose of discussing personnel matters involving performance and evaluation of the Superintendent.

**Public Session**

MOTION: R. Chaleski moved, seconded by F. Karrat, to enter back into Public Session. The motion passed at 7:10 p.m.

The evaluation process must be completed by the end of the June. Board members agreed to review the Superintendent's Performance Evaluation Worksheets before the next meeting on June 13 at 5:30 p.m.

**Adjournment**

MOTION: F. Karrat moved, seconded by P. Johnston, to adjourn the June 6, 2018 Superintendent Evaluation Meeting. The motion passed and the meeting adjourned at 7:10 p.m.

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Rachel Chaleski, Secretary

Exhibit # 18-75

**APPENDICES - APPENDIX A  
APPLICATION COVER  
FOR 2018-19 ADULT EDUCATION PROGRAM ENHANCEMENT PROJECTS**

**Bureau of Health/Nutrition, Family Services and Adult Education**

**Title of Grant:** WERACE Program Enhancement Projects

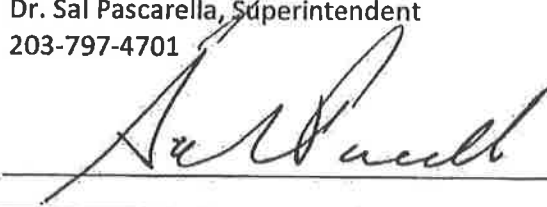
**Applicant Organization:** Western Connecticut Regional Adult and Continuing Education  
10 Crosby St, Danbury CT, 06810

**Initiated By:** Terence Cunningham, Director (203) 797-4731  
cunnit@danbury.k12.ct.us

**Project Director:** Terence Cunningham, Director (203) 797-4731  
cunnit@danbury.k12.ct.us

**Submitted By:** Dr. Sal Pascarella, Superintendent  
203-797-4701

**Signature of Superintendent of  
Schools or Chief Executive Officer  
of Agency:**



| Priority Area  | Code     | Funds Requested   | Matching Funds   |
|--|----------|-------------------|------------------|
| Workforce Readiness – <i>Elementary ESL and ABE/GED</i>  | AE-19-1E |                   |                  |
| Workforce Readiness – <i>Secondary CDP and NEDP</i>  | AE-19-1S | \$ 40,000         | \$ 10,000        |
| Family Literacy – <i>Elementary ESL and ABE/GED</i>  | AE-19-2E | \$ 50,000         | \$ 12,500        |
| Family Literacy – <i>Secondary CDP and NEDP</i>  | AE-19-2S |                   |                  |
| Correctional Education and Other Institutionalized Individuals or Special Populations                | AE-19-3  |                   |                  |
| Expansion of the NEDP  | AE-19-4  |                   |                  |
| Integrated Education and Training (IET)  | AE-19-5  |                   |                  |
| Transition to Postsecondary Education and Training   | AE-19-6  | \$ 40,000         | \$ 10,000        |
| English Language Acquisition (ELA) and Integrated English Literacy and Civics Education (IEL/Civics) | AE-19-7  | \$ 43,000         | \$ 10,750        |
| CT Adult Virtual High School   | AE-19-8  |                   |                  |
| <b>Total Funds Requested</b>   |          | <b>\$ 173,000</b> | <b>\$ 43,250</b> |

|                        |                                       |
|------------------------|---------------------------------------|
| <b>Date Submitted:</b> | <b>Date of Board/Agency Approval:</b> |
|------------------------|---------------------------------------|



## DANBURY PUBLIC SCHOOLS

Administrative Center  
63 Beaver Brook Road  
Danbury, Connecticut 06810-6211

### AMENDMENT

DANBURY PUBLIC SCHOOLS

AND

SODEXO MANAGEMENT, INC.

THIS AMENDMENT, dated May 17, 2018, is between DANBURY PUBLIC SCHOOLS ("FSA") and SODEXO MANAGEMENT, INC. ("FSMC").

### WITNESSETH:

WHEREAS, District and entered into a certain Management Agreement, dated August 13, 2015, as amended ("Agreement"), whereby Sodexo manages and operates FSA's Food Services operation in Danbury, Connecticut;

WHEREAS, the parties now desire to further amend the aforesaid Agreement;

NOW, THEREFORE, in consideration of the promises herein contained and for other good and valuable consideration, the parties hereto agree as follows:

1. Pursuant to Section 1.3, FSA and FSMC have mutually agreed to extend the Agreement (renewal 3) for one (1) year commencing on July 1, 2018, and continuing until June 30, 2019, unless terminated by either party as hereinafter provided. The Agreement is subject to one (1) additional one-year renewal upon the consent of both parties.
2. Any and all references to the "2017-2018" school year shall be changed to "2018-2019."
3. Section 6.1.C and 6.1.D are deleted in their entirety and the following substituted therefor:

Exhibit # 18-17

- "D. The FSMC's shall charge a flat management fee of \$79,629 for the period of July 1, 2018 through June 30, 2019. The fee adjustment is 2.4% based on the CPI index for all Urban Consumers.
- E. The FSMC shall charge a flat administrative fee of \$194,664 for the period of July 1, 2018 through June 30, 2019. The fee adjustment is 2.4% based on the CPI index for all Urban Consumers.

The following functions are the FSMC's responsibility, and will be included in such fees:

- Corporate supervision
- Financial reporting and analysis
- Field auditing
- Marketing assistance
- Purchasing administration"

4. Section 6.3.2 is deleted in its entirety and the following substituted therefor:

6.3.2 Assumptions. Financial terms of the Agreement are based upon existing conditions and the following assumptions. If there is a change in conditions, including, without limitation, changes to items in the following assumptions, FSMC shall provide the SFA with notice of such changed items, reasonable proof of such changed item (unless such item was changed by the SFA) and the effect on the Guarantee. The SFA may challenge FSMC's conclusions on the changed item or the effect on the Guarantee. If agreed to by the SFA, the Guarantee shall be adjusted to compensate for such change.

- Changes in District's policies, practices and service requirements, including but not limited to, changes in bell schedules or meal service periods, shall result in an appropriate adjustments.
- Average daily attendance ("ada") and the number of free and reduced participants shall remain at the same levels as the 2017-2018 school year.
- Legislation, regulations and reimbursement rates that create changes in the nonprofit food service shall remain constant.
- The value of USDA Foods will be valued at \$.2375 per pattern meal for the 2018/2019 school year.
- The federal reimbursement rate as of July 1, 2018 shall remain consistent throughout the school year.
- There shall be no competitive food or beverage sales during meal service times.
- Service hours, service requirements, type and number of facilities

selling food and/or beverages on the Danbury premises shall remain consistent throughout the contract year.

- The projected number of full feeding days shall not be less than 180 for elementary schools and middle schools and 176 for the high school.
- Danbury will continue to certify for the CT Healthy Food Bill for the 2018/2019 school year.
- District labor shall not exceed \$2,701,451 for the 2018/2019 school year.

5. Effective May 17, 2018, Section 3.15 Summer Lunch is amended:

3.15 Summer Lunch

- A. Sodexo shall prepare meals to designated Summer Lunch Program sites operated by District for an eight week period, commencing on July 1, 2018 and continuing through August 31, 2018 ("Summer Lunch Program").
- B. Sodexo will deliver to each site in accordance with the order from District. All meals and dairy products shall be delivered at the specified time using adequate refrigeration to ensure the wholesomeness of food at delivery in accordance with State and/or local health codes.
- C. Sodexo shall be reimbursed for all costs, charges and expenses incurred in connection with the Summer Food Service operation including, but not limited to, costs, charges and expenses for the following:
  1. Operating Expenses as detailed in Section 12.11, subsections A and B.
  2. General Support Services Allowance equal to 0.366 per meal served. The fee adjustment is 2.4% based on the CPI index for all Urban Consumers.
  3. Management Fee equal to 0.237 per meal served. The fee adjustment is 2.4% based on the CPI index for all Urban Consumers.
  4. District shall pay all invoices within ten (10) days of the invoice date.

5. If, at any time, District and Sodexo shall make a reasonable decision that adequate funding from Federal, State and local sources is not available to enable the district to carry out its financial obligations under this Section or in the event that the minimum number of meals is not achieved, then either party may terminate the Summer Food Service program by giving the other party ten (10) days prior written notice of its intention to terminate the Summer Food Service.
6. Student Data Privacy (Public Act No. 16-189) See Appendix I. In performance with this contract, the FSMC and SFA must be in compliance with the Student Data Privacy Act (Public Act No. 16-189).
7. This Amendment is effective July 1, 2018, and thereafter, unless amended. All other terms and conditions contained in the Agreement shall remain unchanged and in full force and effect, except by necessary implication.

IN WITNESS WHEREOF, the duly authorized officers of the parties have executed this Amendment, as of the date indicated in the first paragraph of this Amendment.

DANBURY PUBLIC SCHOOLS

By: \_\_\_\_\_  
Name (printed): \_\_\_\_\_  
Title: \_\_\_\_\_

SODEXO MANAGEMENT, INC.

By: \_\_\_\_\_  
Michael Grey  
Vice President



## DANBURY PUBLIC SCHOOLS

Administrative Center  
63 Beaver Brook Road  
Danbury, Connecticut 06810-6211

June 13, 2018

To: Board of Education

From: Joseph Martino, Director of Finance

Re: School Lunch Increase

Enclosed is the current school lunch pricing information for Danbury. In order to maintain federal and state funding for our program we must comply with the minimum paid meal pricing. Using this calculation we are required to increase the lunch price by .05. This will make the secondary lunch price at \$3.00 and elementary \$2.80 We will also be raising elementary breakfast only by \$.05 to \$1.10 to keep up with overall costs.

Please contact me if you have any questions.

A handwritten signature in blue ink, appearing to read "Joseph D. Martino".

Joseph D. Martino  
Director of Finance

Exhibit # 18-78

|           |                        |
|-----------|------------------------|
| SFA NAME: | Danbury Public Schools |
|-----------|------------------------|

## SY 2018-19 Price Adjustment Calculator

[Go to Instructions](#)

| SY 2018-19 Weighted Average Price Requirement   |  |
|---|--|
| Requirement price to the nearest cent   | Optional price requirement<br>ROUNDED DOWN to nearest 5 cent |
| \$ 2.92   | \$ 2.90  |
| <i>Note: Above prices are based on adjusting SY 2017-18 price requirement by the 2% rate increase plus the Consumer Price Index (2.31%)</i> |  |

| SY 2017-18 Weighted Average Price Calculator   |                           |                  |                     |                                   |
|--|---------------------------|------------------|---------------------|-----------------------------------|
| Enter the paid prices and number of paid lunches sold at each price for October 2017.  |                           |                  |                     |                                   |
|  | Monthly # of Paid Lunches | Paid Lunch Price | Monthly Revenue     | SY 2017-18 Weighted Average Price |
| 1.   | 15,892                    | \$ 2.95          | \$ 46,881.40        |                                   |
| 2.   | 15,003                    | \$ 2.75          | \$ 41,258.25        |                                   |
| 3.   |                           |                  | \$ -                |                                   |
| 4.   |                           |                  | \$ -                |                                   |
| 5.   |                           |                  | \$ -                |                                   |
| 6.   |                           |                  | \$ -                |                                   |
| 7.   |                           |                  | \$ -                |                                   |
| 8.   |                           |                  | \$ -                |                                   |
| 9.   |                           |                  | \$ -                |                                   |
| 10.  |                           |                  | \$ -                |                                   |
| <b>TOTAL</b>   | <b>30,895</b>             |                  | <b>\$ 88,139.65</b> | <b>\$ 2.85</b>                    |
| <i>Note: SY 2017-18 Weighted Average Price equal to or above the target price of \$2.92 are compliant for SY 2017-18. \$2.92 is the difference between the Free and Paid reimbursement rates for SY 2017-18.</i> |                           |                  |                     |                                   |

| Total Price Increase for SY 2018-19 |
|-------------------------------------|
| \$ 0.05                             |

| Required price increase for SY 2018-19 (with 10 cent cap) |
|---|
|   |



**DANBURY BOARD OF EDUCATION MEETINGS**

**2018-2019 SCHOOL YEAR**

**2<sup>nd</sup> & 4<sup>th</sup> Wednesday of each month, 7:00 p.m. at Beaver Brook Administrative Center  
except where noted below\***

**September 12, 2018**

**September 26**

**October 10**

**October 24**

**November 14**

**November 28**

**\* December 5 – Annual Meeting**

**January 9, 2019**

**January 23**

**February 13**

**February 27**

**March 13**

**March 27**

**April 10**

**April 24**

**May 8**

**May 22**

**June 12**

**June 26**

**Exhibit # 18-79**

2018-2019 SPOTLIGHT YOUR SCHOOL SCHEDULE

|                           |                           |
|---------------------------|---------------------------|
| <u>September 12, 2018</u> | <u>Reach/Endeavor</u>     |
| <u>September 26, 2018</u> | <u>Broadview</u>          |
| <u>October 10, 2018</u>   | <u>Morris Street</u>      |
| <u>October 24, 2018</u>   | <u>Westside MS</u>        |
| <u>November 14, 2018</u>  | <u>Great Plain</u>        |
| <u>November 28, 2018</u>  | <u>ACE</u>                |
| <u>January 9, 2019</u>    | <u>AIS Magnet</u>         |
| <u>January 23, 2019</u>   | <u>Hayestown</u>          |
| <u>February 13, 2019</u>  | <u>Mill Ridge Primary</u> |
| <u>February 27, 2019</u>  | <u>Ellsworth</u>          |
| <u>March 13, 2019</u>     | <u>Park Avenue</u>        |
| <u>March 27, 2019</u>     | <u>South Street</u>       |
| <u>April 10, 2019</u>     | <u>Stadley Rough</u>      |
| <u>April 24, 2019</u>     | <u>Shelter Rock</u>       |
| <u>May 8, 2019</u>        | <u>Rogers Park</u>        |
| <u>May 22, 2019</u>       | <u>Pembroke</u>           |
| <u>June 12, 2019</u>      | <u>King Street</u>        |
| <u>June 26, 2019</u>      | <u>DHS</u>                |

Exhibit # 18-80