

# SCG Meeting- Minutes

## 10/1/13

### Present:

Ed Wachowski  
Tosha Gordon  
Scott Hagan  
Andrea Birch-Mohan  
Marc Poloquin  
Shannon Henggeler  
Stefan Carretero  
Bonnie Caton  
Marilyn Machado  
Deb Czuupkowski  
John Arizzi

1. Call to order by Tosha Gordon
2. Approval of minutes by Marc Poloquin and 2<sup>nd</sup> by Marilyn Machado
3. Public Comment-no one present
4. Nomination /
  - a. Discussion around Estela Camacho's resignation and replacement. Ed to send note home for nominations/interest ; have a due date, tally the nominations and put forth a vote by the parents; the term would be for the remainder of this year- if whoever is elected and interested in continuing would have to then be re-elected- We are replacing a vacancy per the protocol documents
  - b. Finding a community member is again a discussion around benefits and finding one...where can we look? Deb recommended looking into Phi Delta Kappa for a community member- educators that are in surrounding towns- she will look into it at her next PDK meeting and see if there are members in area.
    - i. Junior achievement is also a possibility, Ed will reach out to our JA coordinator.
    - ii. Bonnie can also check with the Jewish Federation with the Reading Partners Program over the next week.
5. Principal's Report:
  - a. School parent compacts were completed this week and will be going home within the next week or so...look for goals and how they plan on achieving them
  - b. DRA is complete this week and we will compile scores and compare scores from last year in terms of summer reading impact and retention of strategy information; Marc commented that this is the first year he has administered the DRA's and students actually improved from their spring score; Bonnie made comment that about

half of each classroom participating in Summer Reading which is a great turnout for the first year.

- c. Working toward implementing the Common Core; teachers are working monthly on planning and resourcing around their new units of study in reading with Bonnie as they implement them along with Dr. Mead in Math focusing on K and 3<sup>rd</sup> grade.

6. PTO Report:

- a. Deb reported that last Tuesday's meeting was a good turnout; They will look at how much money is coming in from boxtops, pretzels and other fundraising...and how they will allocate funds;
- b. October 16 meeting board of ed candidates will be there
- c. Grant writing through parents and will get together to see what they could do for in school opportunities
- d. Common Core Standards talk- parents are looking for ways to find information- website, things to do at home, strategies etc... Parents need to get to the website there are things posted on website. Deb made comment that maybe having a website scavenger hunt and bring ticket back for a prize. Wonderings around if Power school has capability to do mass emails;
- e. Maybe mixing information with some of the social nights planned by PTO or calling attention to an upcoming instructional event; or a handout calling attention to the website and/or an upcoming event.
- f. Shannon had an idea for grade levels to put out a strategy of the month?

**Goals for the group** by Mr. Arizzi-maybe splitting up into sub groups-Bonnie made a motion to split up into sub groups; Shannon 2<sup>nd</sup> the motion

- g. Something around CCSS-educating parents in helping their children at home- Deb will head this committee/Chair Person
  - i. Bonnie, Marilyn, Stefan, Tosha, "Replacement"
- h. Parent liasons-Scott Hagan is Committee Head-
  - i. John, Marc, Shannon, Andrea, Adriana
  - ii. room parents/volunteers to work together-creating an outline of 'responsibilities' for the volunteers and liasons at the grade level; it is important that these liasons speak another language and can reach out to all of our parents at the grade level; It is also important for them to be available to other parents who are volunteers in classrooms and be a resource to new families or other families in our school/grade level.
  - iii. Need to define Liason
    - 1. Reach out to families as a resource (especially new phones)
    - 2. Be willing to make phone calls prior to important events (focus on curricular)
    - 3. Need to define Room Parent

7. Parental Involvement Policy
  - a. More intended for the school community- a statement of philosophy- a guide
  - b. Not to be printed, but it must be accessible
  - c. Seems like it belongs in a handbook
  - d. Revisions? Change parent to parental, practicable; Deb likes the horse
  - e. Motion to approve and adopt the Parent involvement policy with the proposed verbage changes by John and 2<sup>nd</sup> by Deb-PASSED
8. Attendee for PTO meeting on 10/8/13: Deb
9. Break up into sub groups to get a game plan
10. Next meeting: update on Estela's replacement, carve out time for sub committee work,
11. Motion to adjourn by John, 2<sup>nd</sup> by Scott